MATERIAL MANAGEMENT SYSTEM

Product by

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Purpose of the document

This document is generic user documentation. This documents briefs on the highlights of MMS (Material Management System) software application. All application modules are explained in terms of their features and how to use the same. The user can be familiar with application usage and features of MMS application referring to this document.

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Intended audience

This document is intended to employee of any corporate office who are into material management process.

What is MMS?

MMS is user friendly application software developed exclusively for CESC in terms of the Work Award No. CESC/SEE(Project)/EE(P3)/AEE(P)-7/2015-16/111 Dated 13th April 2016.

Materials Management System (MMS) is a fully integrated, comprehensive capability for requisitioning, procurement, warehousing and inventory accounting for developing projects. Effective materials management involves a complex set of interactions between processes, suppliers, inventory, and the data that links them all together. Provide users with the Web application that facilitate to maintaining proper records of the items used for the project, maintaining a consistent flow of items between stores periodically as per the requirement of the stores, and also helpful to avoid incorrect bills of materials, inaccurate cycle counts, un-reported scrap, shipping errors, receiving errors, and production reporting errors etc., MMS software is developed.

In the following pages, we will take you on a tour of the software, module by module so that the end user can comfortably use the MMS software with ease and reap the fruits of the software.

Login Screen:

In order to use the MMS software, one has to login to the system by entering his user name and password assigned by the administrator and then has to select location that the user belongs to. After first login it is advisable to change the password by the user for security purposes. Procedure for changing the password is explained later.

To login to the MMS click on the link provided in CESC website. Following screen is displayed, where in the user has to enter the required user name and password and has to select the location that the user belongs to. The user will be allowed to perform the roles defined to each person like creation of work order, editing the work order, approval etc.

$\leftarrow \rightarrow \mathbf{C}$ () localhost:1861/Account/Login		 7☆ 😋 :
Ma	aterial Management System	
	Location	
	CESC Corporate Office	
	Login Name	
	Password	
	Login Forgot Password	
	Folgot Fassword	
	Copyright © 2015 Idea Infinity IT Solutions Pvt. Ltd.	
	그럼 다 있는 것 같은 것 같은 것이 같은 것이 다 같은 것이 같은 것이 같이 없다.	

On login to the software following screen is displayed

				Material Mana	gement Sy	stem			
MMS	Home	Master +	User Management -	Vendor Management -	Transaction -	Inter Unit Transaction +	Accounts +	Welcome Sreenidhi	+ LogOut
									LogUut

Software Modules:

Following 6 Main Modules are available in MMS:

- 1. Home
- 2. Masters
- 3. User Management
- 4. Procurement
- 5. Transaction
- 6. Inter Unit Transaction

1. Home:

As soon as a user logs into MMS, Home screen is shown by default. In this screen all vital information is shown for ready reference. (Screen shot -1)

2. Masters

Following 17 Sub modules are available under Masters:

- 1. Designation
- 2. Role
- 3. Corporate Office
- 4. Zone
- 5. Circle
- 6. Division
- 7. Store
- 8. Sub Division
- 9. Section
- 10. Item Category
- 11. Item Master
- 12. Supplier Type
- 13. Schedule Rate Master
- 14. Store Stock Level.
- 15. Group
- 16. MRP Projects
- 17. Contractor

2.1 Designation:

- Permission to use this master is vested with Admin only.
- This form is used to create / update the designation of officers working in CESC.

Steps to be followed for creating / updating Designation Master:

- Login: Admin
- > Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Designation. Following screen is displayed showing the details of all the designations already created in the grid format.

MMS Home Master+	User Management v	Vendor Management -	Transaction +	Inter Unit Transaction +	Accounts - Welcome	
					Sreeni	
Create Designation						LogOut
Designation Name *			Description *			
Show 5 • entries		Save	Reset		Search:	
Name		Descriptio	n		Action	
AE		Assistant Eng	ineer			
AEE		Assistant Execu	itive			
AO		Account Off	icer			
EE		Executive Eng	ineer			
JE		Junior Engir	oor			

- For creating New Designation, enter the Name of the Designation and Description of the designation in the appropriate text boxes provided against each field name.
- > Now clik on "Save button" to save the data.
- > A message "Saved Successfully" is displayed.
- Now click on OK button.
- In case one more new designation is to be created, repeat the above steps and save.
- > New designations created are displayed in the grid.

Steps to be followed for modifying the designation master:

Note: Once any user has logged in and operated in the new designation, only description can be modified. Other wise both the fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Designation. Above screen shot is displayed showing the details of all the designations already created in the grid format.
- Click on "edit icon" in respect of the designation to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.
- Click on OK button. The saved data is displayed, so that the user can go through the details and if necessary can make further changes and click on "Update" button.

2.2 Role Master

- Permission to use this master is vested with Admin only.
- This form is used to create / update the roles of officers working in CESC.

Steps to be followed for creating / updating Role Master:

- \rm Login: Admin
- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Role. Following screen is displayed showing the details of all the roles already created in the grid format.

				Material Mana				
MMS	Home	Master +	User Management -	Vendor Management -	Transaction +	Inter Unit Transaction +	Accounts +	Welcome
								Sreenidhi +
								LogOut
								Logout
Create	Role							
Role Nam	ie *				Role Description	×		
Generate	Report							
				Save	Reset			
Show 5	 entries 						Search:	
		Role N	lame	A	Description		Act	ion
		INSPE	CTOR		Inspector		2	**
		ADN			ADMIN		4	*
		AE(TE	ECH)		AE(TECH)		2	*
		ACCOUNT	S OFFICER		ACCOUNTS OFFICER	1		#1
		100001111	o official					

- For creating New Role, enter the Name of the Role and Description of the role in the appropriate text boxes provided against each field name.
- > Now clik on "Save button" to save the data.
- A message "Saved Successfully" is displayed.
- Now click on OK button.
- In case one more new roles is to be created, repeat the above steps and save.
- > New roles created are displayed in the grid.

Steps to be followed for modifying the role master:

Note: Once any user has logged in and operated in the new role, only description can be modified. Other wise both the fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Role. Above screen shot is displayed showing the details of all the roles already created in the grid format.
- Click on "edit icon" in respect of the role to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.
- Click on OK button. The saved data is displayed, so that the user can go through the details and if necessary can make further changes and click on "Update" button.

2.3 Corporate Office:

- Permission to use this master is vested with Admin only.
- This form is used to create / update and capture the details of corporate office of CESC.

Steps to be followed to create new corporate office:

- 🖶 Login: Admin
- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Corporate Office. Following screen is displayed showing the details of already created Corporate Office in the grid format.

				Material Manag	ement Sy	stem		
MMS	Home I	Master -	User Management v	Vendor Management -	Transaction -	Inter Unit Transaction -	Accounts +	Welcome Sreenidhi ~ LogOut
Corpo	orate Off	fice						Logout
	e Office Nam				Phone Number			
Mobile N	lumber *		+91		Email ID *		abc@def.xyz	
Address *	k.				Head of th <mark>e Off</mark> i	ce		
Corporat	ateOffice							
				Save	Reset			
Show 5	 entries 						Search	:
	Corp	porate Offic	e	Head of the Of	fice	Mobile N	lo	Action
- 10 ₁		C corporate o		gm		90082737		

- For creating corporate office, enter the Corporate office name, email id, address, head of the office, mobile number and phone number of the Corporate office in the appropriate text boxes provided against each field name.
- > Now clik on "Save button" to save the data.
- > A message "Saved Successfully" is displayed.
- Now click on OK button.
- > Corporate office is created are displayed in the grid.

Steps to be followed to modify the details of corporate office:

- > Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Corporate office. Above screen shot is displayed showing the details of Corporate office already created in the grid format.

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- Click on "edit icon" to edit the details of Corporate office.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- > "Updated successfully" message is displayed confirming that the changes made, is saved.
- Click on OK button. The saved data is displayed, so that the user can go through the details and if necessary can make further changes and click on "Update" button.

2.4 Zone:

This form is used to capture the details of existing / new zones which come under the CESC.

Steps to be followed to create new zone:

- \rm Login: Admin
- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Zone. Following screen is displayed showing the details of already created zones in the grid format.

MMS Home Mas	ster + User Management +	Vendor Management +	Transaction +	Inter Unit Transaction	 Accounts - We 	lcome
					5	Sreenidhi -
						LogOut
						Logout
Create Zone						
Zone Name *			Corporate Name	*		
					Select	*
Location Code *	7		Address *			
Mobile Number *	+91		Phone Number			
Email *			Head of the Offic			
	abc@def.x	/Z	Head of the Offic	le .		
Zone						
		Save	Reset			
Show 5 🔻 entries					Search:	
Zone Name	Location Code	Head of the Office	Mo	bile No Co	orporate Name	Action
Mysore zone	766	zone head	999	199999999 CE	SC corporate ofc	

- For creating New Zone, enter the Name of the Zone, Corporate office name in which Zone belongs to, 3-digit location code which starts from "7", email id, address, head of the office, mobile number and phone number of the zone office in the appropriate text boxes provided against each field name.
- Now clik on "Save button" to save the data.
- A message "Saved Successfully" is displayed.
- Now click on OK button.
- In case one more new zones is to be created, repeat the above steps and save.
- Click on OK button and new zones created are displayed in the grid.

Steps to be followed for modifying the zone master:

Note: Once any user has logged in and operated in the zone, Zone name, Corporate office name and Location code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Zone. Above screen shot is displayed showing the details of all the zones already created in the grid format.
- Click on "edit icon" in respect of the zone to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.
- Click on OK button. The saved data is displayed, so that the user can go through the details and if necessary can make further changes and click on "Update" button.

2.5 Circle:

- This form is used to capture all the relevant details relating to existing circles in CESC.
- Same form can be used whenever new circles are formed.

Steps to be followed to create new Circle:

- \rm Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Circle". Following screen is displayed showing the details of all circles already created in the grid format.

Circle Name *		Zone Name - Code *		Select	
Location Code *	2	Mobile Number *	+91		
Head of the Office		Email *		abc@def.xyz	
Phone Number		Circle Office Code*		5	
Circle Address *					
Circle		Save Reset			
Show 5 T entries	Location Code		Head Emplo	Search:	Action
	Location Code 265	Zone Name	Head Emplo	yee 💧	Action
Show 5 • entries Circle Name				yee o	
Show 5 • entries Circle Name Hassan Circle	265	Zone Name 🔹 Mysore zone	hassan he	yee 0 ad ad	

- For creating New Circle, enter the Name of the Zone, 3-digit location code which starts from "2", email id, address, head of the office, mobile number and phone number of the circle office in the appropriate text boxes provided against each field name.
- > All the field names are self explanatory.
- > In respect of field zone name-code, select the relevant zone name from the drop down.
- Based on the zone name-code, circle office code is automatically generated. After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data is saved.
- > Click on OK button and new circles created are displayed in the grid.

Steps to be followed for modifying the circle master:

Note: Once any user has logged in and operated in the circle, Circle name, Zone name- code ,Location code and circle office code cannot be modified. Except these all fields can be modified and updated.

- > Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Circle. Above screen shot is displayed showing the details of all the circles already created in the grid format.
- > Click on "edit icon" in respect of the circle to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.

2.6 Division:

- This form is used to capture all the relevant details relating to existing divisions in CESC.
- Same form can be used whenever new divisions are formed.

Steps to be followed to create new Division:

- 👃 Login: Admin
- > Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Division". Following screen is displayed showing the details of all divisions already created in the grid format.

Division Name *			Circle Name - Code	×		Select		٠
Location Code *	4		Mobile Number *		+91			
Head of the Office			Email *			abc@def.xyz		
Phone Number			Division Office Code	2 *				
Division Address*								
Division								
Division		Se	ave Reset			Courth		
	Location Code	Sa	ave Reset		Head Empl	Search:	Action	
Show 5 Tentries	Location Code 478	Se		0	Head Empl Sakleshpura	oyee	Action	
Show 5 • entries Division Name		Sa ¢	Circle Name	0		oyee Head		
Show 5 entries Division Name Sakleshpura Division	478	¢	Circle Name Hassan Circle	¢	Sakleshpura	oyee a Head Head		
Show 5 Tentries Division Name Sakleshpura Division Arasikere Division	478 477	Ş	Circle Name Hassan Circle Hassan Circle	÷	Sakleshpura Arasikere I	oyee a Head Head ra Head	.#* .#*	
Show 5 * entries Division Name Sakleshpura Division Arasikere Division Holenarasipura Division	478 477 472	Se ÷	Circle Name Hassan Circle Hassan Circle Hassan Circle	\$	Sakleshpura Arasikere I Holenarasipu	oyee a Head Head ra Head tna Head		

- All the field names are self explanatory.
- In order to create the new Division, enter relevant data against each field. In respect of circle name-code select the relevant data from the drop down provided.
- Based on the circle name-code, division office code is automatically generated.
- Location code should be of 3-digit, it must begin from "4".
- > After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new divisons created are displayed in the grid.

Steps to be followed for modifying the Division master:

Note: Once any user has logged in and operated in the divsion, Division name, Circle name- code ,Location code and division office code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Division. Above screen shot is displayed showing the details of all the division already created in the grid format.
- Click on "edit icon" in respect of the division to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.

2.7 Store:

- This form is used to capture all the relevant details relating to existing stores in CESC.
- Same form can be used whenever new stores are formed.

Steps to be followed to create new Store:

- \rm Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Store". Following screen is displayed showing the details of all stores already created in the grid format.

Store Name *		Divison Name - Code *	Select	
Store Code		Phone Number		
Store Keeper *	Name	Mobile Number *		
Store Address *		Store Description		
Email ID *	abc@def.xyz			
GenerateReport	abc@def.xyz	Save Reset		
GenerateReport	abc@def.xyz Store Name	Save Reset	Searci	n:Action
GenerateReport				
GenerateReport Show 5 • entries Store Code	Store Name 🖉	Division Name	Status	Action
GenerateReport Show 5 • entries Store Code 478	Store Name 🌼	Division Name Sakleshpura Division	Status Active	Action
GenerateReport Show 5 entries Store Code 478 477	Store Name Ø Sakleshpura Store Arasikere Store	Division Name Sakleshpura Division Arasikere Division	Status Active Active	Action

- All the field names are self explanatory.
- In order to create the new Store, enter relevant data against each field.
- > In respect of division name-code select the relevant data from the drop down provided.
- > Based on the division name-code, Store code is automatically generated.
- > After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new divisons created are displayed in the grid.

Steps to be followed for modifying the Store master:

Note: Once any user has logged in and operated in the store, Store name, Division name- code , and Store code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Store. Above screen shot is displayed showing the details of all the stores already created in the grid format.
- Click on "edit icon" in respect of the store to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- > "Updated successfully" message is displayed confirming that the changes made, is saved

2.8 Sub Division

- This form is used to capture all the relevant details relating to existing sub divisions in CESC.
- Same form can be used whenever new sub divisions are formed.

Steps to be followed to create new Sub Division:

- 🖶 Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Sub Division". Following screen is displayed showing the details of all stores already created in the grid format.

Sub Division Name *		Division Name	- Code *	Select	
Location Code *	5	Phone Number			
Head of the Office		Mobile Numbe	r* +91		
Email *	abc@def.xyz	Sub Division Of	ffice Code *		
Address *					
SubDivision		Save		Courth	
SubDivision Show 5 • entries SubDivision Code	SubDivision Name	Save Reset	Head Employee	Search: Mobil No	Action
Show 5 T entries	SubDivision Name Sakaleshpura		Head Employee Sakaleshapura Head		Action
Show 5 T entries SubDivision Code		Division Name		Mobil No	2467662253
Show 5 • entries SubDivision Code 561	Sakaleshpura	Division Name Sakleshpura Division	Sakaleshapura Head	Mobil No 7841546646	
Show 5 v entries SubDivision Code 561 560	Sakaleshpura Alur	Division Name Sakleshpura Division Sakleshpura Division	Sakaleshapura Head Sakaleshapura Head	Mobil No 7841546646 7841546645	

- > All the field names are self explanatory.
- In order to create the new Sub Division, enter relevant data against each field. In respect of division name-code, select the relevant data from the drop down provided.
- Based on the division name-code, Subdivision Office code is automatically generated.
- Location code should be of 3-digit, it must begin from "5".
- > After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new divisons created are displayed in the grid.

Steps to be followed for modifying the Sub Division master:

Note: Once any user has logged in and operated in the sub division, Sub Division name, Division name- code, Location code and Sub Division Office code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Sub Division. Above screen shot is displayed showing the details of all the stores already created in the grid format.
- > Click on "edit icon" in respect of the sub division to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- > "Updated successfully" message is displayed confirming that the changes made, is saved.

2.9 Section

- This form is used to capture all the relevant details relating to existing sections in CESC.
- Same form can be used whenever new sections are formed.

Steps to be followed to create new Section:

- Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Section". Following screen is displayed showing the details of all stores already created in the grid format.

MATERIAL MANAGEMENT SYSTEM

Section Code *	6	Phone N	umber		
Head of the Office		Mobile N	lumber *		
Email *		Section (Office Code *	1141	
Section Address *					
GenerateReport		Save Reset			
Show 5 T entries				Search:	
SubDivision Name	Section Name	Location Code	Mobile No	Head Employee	Action
NR Mohalla	NR Mohalla section 1	602	7484561561		
City sub division	Mandya section 1	601	8745645454		. Mart
Showing 1 to 2 of 2 entries					- 1

- > All the field names are self explanatory.
- In order to create the new Section, enter relevant data against each field. In respect of Sub division name-code, select the relevant data from the drop down provided.
- Based on the Sub division name-code, Section Office code is automatically generated.
- Location code should be of 3-digit, it must begin from "6".
- > After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new divisons created are displayed in the grid.

Steps to be followed for modifying the Section master:

Note: Once any user has logged in and operated in the section, Section name, Sub Division namecode, Location code and Section Office code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Section. Above screen shot is displayed showing the details of all the stores already created in the grid format.
- Click on "edit icon" in respect of the section to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.

2.10 Item Category:

In this master user can create the category to which the items belongs to, the user also can add the sub categories under the main category.

Steps to be followed to create the details of Item category:

- 👃 Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Item Category".
- > Following screen is displayed listing all the Item categories already created.

Create Category			
Category Name *			
Category Description *			
	SubCategory(optional)		
Main Category *	Select *		
	GenerateReport]	
	Save Reset		
Show 5 Tentries			Search:
Category Name	Category Description	Main Category	Action
Cross Arms (MS & GI)	Cross Arms (MS & GI)		
SMC Line Materials	SMC Line Materials		
Anticlimbing Device	Anticlimbing Device		
Clamps (MS & GI)	Clamps (MS & GI)		
Insulators	Insulators		
Showing 1 to 5 of 144 entries			- 1

As could be seen from the above screen shot, all the field names are self explanatory.

- User can create the particular item category along with description.
- > After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new item category created are displayed in the grid.
- In order to create sub category of any item category which are already created, the user has to check the checkbox provided with the title "Subcategory (optional)".Select the Item Category from the drop down list. Repeat the above steps.

Steps to be followed for modifying the Item category:

- > Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Item category. Above screen shot is displayed showing the details of all the item category already created in the grid format.
- Click on "edit icon" in respect of the item category to be edited.

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- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved

2.11 Item Master

In this master user can create the new items and also user can modify the item details if necessary.

Steps to be followed to create the details of Item Master:

- Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Item Master".
- > Following screen is displayed listing all the Item categories already created.

MunericalLedger					
Item Name *		Item Code	*		
Unit of Measure	Select	• Manufactu	ured Date	Click Here	
Warranty Period	Enter in Months	Expiry Date	e	Click Here	
Category *	Select	- Essent	tial Line Material		
GenerateReport	Choose File No file	Save Reset			
	Item Name		ELM	Search:	Action
GenerateReport		Save	ELM	Search: Category DummyNRMohallaltemCat	Action
GenerateReport Show 5 entries Item Code	Item Name	Save Reset		Category	
GenerateReport Show 5 entries Item Code 99990305	Item Name Guy Set Hindustan diesel jeep (KA02	Save Reset Unit of Measure Set	YES	Category DummyNRMohallaItemCat	
GenerateReport Show 5 • entries Item Code 99990305 99990304	Item Name Guy Set Hindustan diesel jeep (KA02 M8582) Scrap Scrap Transformer 160KVA	Save Reset Unit of Measure Set No	YES YES	Category DummyNRMohallaltemCat DummyNRMohallaltemCat	10 10

- > As could be seen from the above screen shot, all the field names are self explanatory.
- > User can create the item with unique item code. Enter the relevant data against each field.
- Click on the Essential Line Material check box, if the materials are countable.
- > After entry of all the details click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new items created are displayed in the grid.
- Even user can create the items by uploading the excel sheet which contains the item details. In order to upload the excel sheet, please check the check box provided with the name "Click to Upload File" and click on "Save" button.

Steps to be followed for modifying the Item Master:

Note: Once any user has logged in and operated in the Item master, Item name and Item code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Item Master. Above screen shot is displayed showing the details of all the items already created in the grid format.
- Click on "edit icon" in respect of the item to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- > "Updated successfully" message is displayed confirming that the changes made, is saved.

2.12 Supplier Type

This form is used to create the type of the supplier from which the vendor CESC purchases the items.

Steps to be followed to create new Sub Division:

- Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Supplier Type". Following screen is displayed showing the details of all type of suppliers already created in the grid format.

MMS Home Master+	User Management - Vendor Mana	agement + Transaction +	Inter Unit Transaction -	Accounts - Welcome Sreeni	
					LogOut
Supplier Type					
Supplier Type *		Description *			
		Save			
Show 5 🔻 entries				Search:	
Vendor Type	Description	Status	Action	Action	
Furniture	FurnitureFurniture	Active		the second se	

- For creating new Supplier type, enter the type of the Supplier and Description of the Supplieer in the appropriate text boxes provided against each field name.
- > Now clik on "Save button" to save the data.
- A message "Saved Successfully" is displayed.
- > Now click on OK button.
- > In case one more new supplier type is to be created, repeat the above steps and save.
- > New supplier type created are displayed in the grid.

Steps to be followed for modifying the Supplier type:

- > Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Supplier type. Above screen shot is displayed showing the details of all the supplier type already created in the grid format.
- Click on "edit icon" in respect of the designation to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.
- Click on OK button. The saved data is displayed, so that the user can go through the details and if necessary can make further changes and click on "Update" button.

2.13 SR Master:

In this master user can create the cost for the items as per the present and also user can modify the item details if necessary.

Steps to be followed to create the details of SR Master:

- 👃 Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "SR Master".

Item Code/Name *	Item Code/Name		Schedule Rate Price *	
Click To UploadFile * GenerateReport	Choose File No 1	ïle chosen		
Show 5 • entries Item Code ▲	Item Name	Save Schedule price	Reset Schedule Effect From Di	Search: Action
200003	PCC Pole - 8 Mtr Long- 140 Kg WL	2297.00	01-04-2016	
200004	PSC Pole - 8 Mtr Long- 200 Kg WL	2814.00	01-04-2016	
200004		2814.00	01-04-2016	11 11
	WL PSC Pole - 9 Mtr Long- 200 Kg			

> Following screen is displayed listing all the Items and their price already created.

- > As could be seen from the above screen shot, all the field names are self explanatory.
- > Enter the relevant data against each field.
- > After entry of all the details click on "Save" button.
- > "Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new items created are displayed in the grid. Even user can create the price of the items by uploading the excel sheet which contains the item name/code and price details. In order to upload the excel sheet, please check the check box provided with the name click on "Click to Upload File" and "Save" button.

Steps to be followed for modifying the SR Master:

Note: Once any user has logged in and operated in the SR master, Item name/code cannot be modified. Except these all fields can be modified and updated.

- > Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on SR Master. Above screen shot is displayed showing the details of all the items and their price already created in the grid format.
- > Click on "edit icon" in respect of the price of the item to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.

2.14 Store Stock Level

In this master user can raise the requisition for the items, based on the re-order level of the items in the store.

Steps to be followed to create the details of Store Stock Level:

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- 🖶 Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Store Stock Level".
- > Following screen is displayed listing all the Item details in the store already created.

MMS	Home	Master-	User Management+	Vendor Management +	Transaction +	Inter Unit Tran	saction +	Accounts -	Welcome	
									Sreenidhi	i.
										LogOut
Store S	Stock Det	ails								
Click	To Upload	File *	Choose F	le No file chosen						
				Save	Reset					
Show 5	i 🔻 entrie	s						Search:		
It	tem Code	*	Item Name	Opening Balance	Min B	alance	Max Bala	ince	Re-ord	ler
				No data av	ailable in table					-
Showing	g 0 to 0 of 0) entries								*

- > As could be seen from the above screen shot, there is no need to enter the data.
- User can create the store stock level by uploading the excel sheet which contains the details of items and their quantity. In order to upload the excel sheet, please check the check box provided with the name "click to upload file" and click on "Save" button.
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new items created are displayed in the grid.

Steps to be followed for modifying the Store Stock Level:

Note: Once any user has logged in and operated in the SR master, Item name/code cannot be modified. Except these all fields can be modified and updated.

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Store Stock Level. Above screen shot is displayed showing the details of all the items and their price already created in the grid format.
- Click on "edit icon" in respect of the price of the item to be edited.
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- > "Updated successfully" message is displayed confirming that the changes made, is saved.

2.14 Group

In this master user can create the group of items, based on the items created in the item

master

Steps to be followed to create the details of Group:

- 👃 Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Group".
- Click on New button to open creation page as shown in below screenshot.

MMS Home	Master +	User Management -	Procurem ent +	Transaction + 1	nter Unit Transaction -	Reports + Welcome Sreenidhi +	LogOut
Create Group							Back
Group Code *				Group Nam	e *		
Category Items		Item Code/Na	me *	Quantity *	Add		
Items/Subgroup						Search:	
Item/Group o		Item/Group Name		Group UOM	Item/Group Quanti		ction
Showing 0 to 0 of 0	entries		No c	data available in table Save Reset			

- Enter Group Code and Group Name fields
- Add the required items under created group
- For added item, delete and edit buttons are given in the grid as one can delete the added item clicking on delete button and can also edit the quantity of the item clicking on edit button
- Clickon save button
- Saved successfully" message is displayed confirming that the data entered is saved.
- Click on OK button and new items created are displayed in the grid.

Steps to be followed for modifying the Group:

Note: At least one record should have been created

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Group. Below screen shot is displayed showing the details of created group in the grid format.

MS Home M	/laster + User Management +	Procurem ent +	Transaction + Inter Unit Transaction +	Reports - W	elcome	LogOu
					Sreenidhi -	
Group View						New
Show 5 Tentries				Si	earch:	
	Group Code	*	Group Name		Action	
	222		ccc		·	
	111		aaa		·	
	GR1		GROUP1		۰.	
	dddd		ddddd		·	
	aaaaa		aaaa		·	
Showing 1 to 5 of 6 er	ntries					

- Click on "edit icon" to open page
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.
- On clicking View button(Eye Image) can view the created details and not able to edit the same.

2.15 MRP Projects:

In this master user can create the project , which will be later used in the Procurement→Material Management Planning form

Steps to be followed to create the details of Project:

- 🔸 Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Project".
- Creation page will get opened as shown in below screenshot

oject Name *	Project Description		
count Code*	Account Name		
now 5 💌 entries	Save Reset	Search:	
now 5 T entries Project Name	Save Reset Project Descrption	Search:	Action
			Action
Project Name 🔺	Project Descrption 6	Account Code	
Project Name A	Project Descrption 6	Account Code	
Project Name A ddd ccc	Project Description Image: State of the second	Account Code 6 14.1117 14.1127	

- Enter Project Name and Project Description fields and select Account Code field and Account Name field will get loaded automatically based on selected Account Code
- Clickon save button
- Saved successfully" message is displayed confirming that the data entered is saved.

Steps to be followed for modifying the MRP Projects:

Note: At least one record should have been created

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.

Click on MRP Projects. As shown in the below screenshot the details of created MRP Projects displayed in the grid format.

		Project Description	kdkjgdfhgkdfj	kjh5jk3h56h5jhjkhfj hgkdjfhgkdjhgkdjh lhfkghdkfjghdkjghd	
Account Code*	14.1117	Account Name	CWIP - Trans	mission Lines – KPP –I	
Show 5 Tentries				Search:	
		Registre Descurtion		Assault Carla	6 -til
Project Name 🍝		Project Descrption		Account Code	Action
Project Name	rdfjhgdfhgjkhkjh5jk3h56h5jhjkhfjkdkjgdf	hgkdfjhgkdjfhgkdjhgkdjhgkdjhkdjhkgjdhfkghdkfjgh	o dkjghdkhgkdjhg	14.1117	
Project Name Add	rdfjhgdfhgjkhkjh5jk3h56h5jhjkhfjkdkjgdf	hgkdfjhgkdjhgkdjhgkdjhgkdjhkdjhkgjdhfkghdkfjgh aeafe	dkjghdkhgkdjhg	14.1117 14.1127	ant ant
Project Name		hgkdfjhgkdjfhgkdjhgkdjhgkdjhkdjhkgjdhfkghdkfjgh		14.1117	
Project Name	rdfjhgdfhgjkhkjh5jk3h56h5jhjkhfjkdkjgdf	hgkdfjhgkdjfhgkdjhgkdjhgkdjhkdjhkgjdhfkghdkfjgh	e dkjghdkhgkdjhg	14.1117	

- Click on "edit icon"
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.

2.16 Contractor:

In this master user can create the Contractor details, which will be later used in the Procurement \rightarrow Work Order form

Steps to be followed to create the details of Contractor:

- \rm Login: Admin
- Login to MMS with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on "Contractor".
- Creation page will get opened as shown in below screenshot

ontractor Name *		Identity Number *		
Contractor Type *	Select	Grade *	Select	
\ddress *		Mobile Number <mark>*</mark>		
mail ID *		Phone Number		
ax				
	Save	leset		
	Save	teset	Sean	ch:
		Email ID 🔹 🗘	Sear Contrator Type	ch: Action
ihow 5 ▼ entries				
ihow 5 * entries Contractor ID	Contractor Name	Email ID 🔹	Contrator Type	Action
Show 5 • entries Contractor ID • sdfdddg	Contractor Name	Email ID 🔶 dh@dgh.kjh	Contrator Type Civil	Action
ihow 5 • entries Contractor ID * stiftddg 11111111111222222222222222222	Contractor Name	Email ID 🔶 dh@dgh.kjh sdf@cgh.kjh	Contrator Type Civil Civil	Action

- > Enter/Select all the required fields with valid data
- Clickon save button
- Saved successfully" message is displayed confirming that the data entered is saved.

Steps to be followed for modifying the Contractor:

Note: At least one record should have been created

- Login to MMS as Admin with the user name and password.
- Click on Masters.
- Sub modules under masters are listed.
- Click on Contractor. As shown in the below screenshot the details of created Contractor displayed in the grid format.

ontractor Name *	aaaaaaaaaaa111111111111111111	Identity Number *	sdfdddg	
Contractor Type *	Civil	Grade *	В	
Address *	h45g435gjsdfskjgshghsghkjghksj hgkjshkgjhskjghskjghkjshskjhfskj	Mobile Number *	9999999999	
mail ID *		Phone Number		
ax	123456789			
	Update	Reset		
ihow 5 ★ entries	Update	Reset	Search	14
	Contractor Name	Reset	Search Contrator Type	Action
Contractor ID	Contractor Name	Email ID	Contrator Type	Action
Contractor ID sdfdddg	Contractor Name	Email ID on one of the other of the other of the other	Contrator Type Civil	Action
sdfdddg 1111111111122222222222222222	Contractor Name aaaaaaaaaai11111111111111111 1111111111	Email ID dh@dgh.kjh sdf@cgh.kjh	Contrator Type Civil Civil	Action

- Click on "edit icon"
- Details already entered is displayed. Now make necessary correction required and click on "Update" button to save the changes.
- "Updated successfully" message is displayed confirming that the changes made, is saved.

2 User Management:

This module has following 4 different Sub modules

- 1. User Creation
- 2. Change Password
- 3. User Access Rights
- 4. Priority Role Mapping

2.1 User Creation:

- This form is used to create particular user so that authorized user can login to the application by using their created login name and password.
- > Only authorized administrator can create the user.
- User is created based on his Office code and Location Code and based on the activities to be performed by him.
- Based on his access rights he can perform activities on MMS

Steps To Create User:

- Login: Admin
- Login to the MMS application as administrator.
- Click on "User Management" main module and click on "User Creation" sub module as User Creation main page will get opened.
- > Following screen is displayed listing all the user details that are already created.

MMS	Home Master+	User Management -	Vendor Management - 1	Fransaction - Inter Unit Tran	saction - Accounts -	Welcome Sreenidhi -
						LogOut
User D	etails					New
Show 5	entries				Search:	
	User Name	LogIn Name	e 🕴 Roles	Mobile No	Status	Action
	User Name Madhu	LogIn Name Madhu	Roles STORE KEEPER		Status Inactive	Action
				9164491790	1400 - 4000 C	
	Madhu	Madhu	STORE KEEPER	9164491790	Inactive	
	Madhu Prasanna	Madhu Prasanna	STORE KEEPER STORE OFFICEF	9164491790 8 9164491790 9164491790	Inactive Active	11 11
	Madhu Prasanna surya	Madhu Prasanna surya	STORE KEEPER STORE OFFICEF INSPECTOR	9164491790 8 9164491790 9164491790	Inactive Active Active	* *

- Click on "New" button to open creation page.
- A blank screen is displayed for entering the details of the new user. The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.

MMS Home Maste	r- Oser W	anagement - Vendo	r Management -	Transaction - Inter U	nit Transactio	n - Accounts - W	'elcome Sreenidhi -
							LogOut
User Create							Back
User Name *				Mobile No *			
LogIn Name *				Password *			
Mail Id *		abc@def.xyz		Roles *		Select	
Phone No Address *				Designation *		Select	٠
Zone Name-Code		Circle Name-Code		Division Name-Code		Sub Division Name-C	ode
Select	•	Select	•	Select	· ·	Select	•
		Section Name-Code Select		Location Code *		Office Code *	

- To generate Office Code and Location Code, desired Zone Name-Code, Circle Name-Code, Division Name-Code, Section Name-Code, Sub Division Name-Code need to be selected from the respected dropdown list.
- Reset Button: It is used to clear all the entered/added details.
- > After entering all the data relating to the new user, click on "Save" button to save the record.
- > On saving, a dialogue box is displayed stating that the record has been successfully saved.
- Click on OK button to go back to the entry screen.

Steps to Edit Created User:

- Created user details will be listed in the User Details page.
- > To Edit: Click on pencil symbol given against the particular record and edit page will get opened.
- Make changes and click on "Update" button to update the changes and the same will be updated in the "User Details" page.

Steps to Inactivate/Reactivate Created User

By default created user status will be as "Active"

- Inactivation: To deactivate the particular user, click on "Active" text mentioned in the Status column and it will get changed as "Inactive". Inactivated user is not allowed login to the application.
- Reactivation: To reactivate the deactivated user, click on "Inactive" text mentioned in the Status column and it will get changed as "Active". Activated user is now allowed login to the application.

2.2 Change Password:

In this module the User can Change the Password. It is advisable that the user change his password from time to time for security reason.

Steps to Change Password

- \rm Login: Admin
- Login to MMS application with username and password.
- Click on "User Management" main module and click on "Change Password" sub module and "Change Password" page will get opened as shown in the below screen shot.

MMS	Home	Master -	User Management -	Vendor Management -	Transaction -	Inter Unit Transaction -	Accounts -	Welcome Sreenidh	1-
								_	LogOut
Chan	ge Passw	vord							
Old Pa	ssword *								
New P	assword *								
Confirm	n Password	*							
				Save	Reset				

Now enter Old Password, then enter the new password and once again enter the same new password to the "Confirm Password" field.

- Note: Old Password and New Password are to be different and New Password and Confirm Password are to be same
- Now click on "Save" button for saving the new password. "Password changed successfully" message is displayed. Now click on OK button.
- Once the user logout from MMS application, he has to use the new password saved to login again.

2.3 User Access Rights:

In this form, access rights will be assigned to the particular user based on Role and Module Name.

Steps To Give Access Rights:

- \rm Login: Admin
- Login to the MMS application by using user name and password.
- Click on "User Management" main module and click on "Access Rights" sub module and Access Rights page will get opened.
- Select the particular "Role Name" and "Module Name" from their respective drop down list.

			Material Manag	gement Syst	tem	
MMS Home	Master -	User Management -	Vendor Management -	Transaction -	Inter Unit Transaction -	Accounts - Welcome Sreenidhi - LogOut
Access Rights Role Name*		IBDIV OFFICER	*	Module Name*	Select	•
			Update	Reset		
		_				

- Now one more list will be generated showing list of all sub modules of the particular selected Module Name and respective Access Rights text boxes with drop down list
- User can give rights to create, modify, Read only or all by selecting the checkbox.

				Materia	l Management Sy	/stem			
MMS	Home	Master-	User Management -	Vendor Mana	gement- Transaction-	Inter Unit Transaction -	Accounts -	Welcome Sreenichi-	LogOut
Acces	s Rights								
Role Na	me*		SUBDIV OFFICER	•	Module Name*	Master En	iny .	•	
		Form Name			Access Rights				
	6	Corporate Of	fice		Create/View/Modify/Delete *				
	2	Zone			No Access				
		Circle			Create/View/Modify/Delete Create/View				
	1	Division			View				
	:	Sub Division			View/Modify/Delete				
		Designation			No Access T	-			
	I	tem Categor	γ		No Access	Ĩ			
	I	tem Master			No Access	1			
	<	Group			No Access	Ĩ			
	:	Store			No Access				
		Role			No Access				
	:	Supplier Type	•		No Access	Ĩ			
		Account Sect	ion		No Access				
	:	Section			No Access				
	:	SR Master			Create/View/Modify/Delete *				
		Store Stock Le	evel		No Access				
					Update Reset				

- > After ensuring the entries made is correct click on "Update" button.
- "Access Rights Updated" message will be displayed confirming that the data is updated, click on "OK" button to return.

2.4 Priority Role Mapping:

This form is used to assign priority to the user who has access rights for that particular module/form by the authorized administrator.

Steps To Assign Priority:

- 🖶 Login: Admin
- Login to the MMS application by using user name and password.
- Click on "User Management" main module and click on "Priority Role Mapping" sub module and Priority Role mapping page will get opened.

			Material Mana	gement Sys	tem	
IMS Home	Master - Use	er Management -	Vendor Management+	Transaction -	Inter Unit Transaction -	Accounts - Welcome
						Sreenidhi -
						LogO
Role Mapping						
Module Name	Select		•	Form Name		*
Role Name						
Role Name			Add Note : Priority 1 is Cre	ator of Selected F	orm	
Show 5 T entries			note if ficincy 2 is cite	ator of Science i	Unit	Search:
F	orm Name	A	Role Name		Priority	Action
			No data avail	lable in table		
F	orm Name		Role Name		Priority	Action
Showing 0 to 0 of 0						
Showing 0 to 0 of 0						
Showing 0 to 0 of C			Save	Reset		
Showing 0 to 0 of C			Save	Reset		
Showing 0 to 0 of C			Save	Reset		
Showing 0 to 0 of C			Save	Reset		

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- Select "Module Name", "Form Name" and "Role Name" from their respective drop down list
- Click on "Add" button.
- Then added form name and role name will be displayed along with the priority number say 1, 2 and delete button to delete the added details.

IMS Home Mas	ter - User Management -	Vendor Management -	Transaction -	Inter Unit Transaction -	Accounts - Welcome Sreenidi	hi -
						LogOut
Role Mapping						
Module Name	Transaction	•	Form Name	Indent	*	
Role Name	Select Role	Add				
		Note : Priority 1 is Cre	ator of Selected F	orm		
Show 5 • entries	Name	Role Name		Priority	Search: Action	
In	dent	SECTION OFFICER	1	1		
In	dent	SUBDIV OFFICER	1	2	亩	
Form Showing 1 to 2 of 2 entr	Name ries	Role Name	Reset	Priority	Action	N F

- > Click on save button to save the same which displays successful message.
- Note: As user could seen the note in the page as "Priority 1 is Creator of Selected Form" states that by default Priority 1 represents Creator of that particular selected form

3 Procurement:

This main module contains following sub modules:

- 1. Vendor Management
- 2. Black List Vendor Items
- 3. Material Requirement Planning
- 4. Purchase Request
- 5. Purchase Order
- 6. Delivery Schedule
- 7. Inspection
- 8. Receipt of Material
- 9. Receipt of Material Accounting

3.1 Vendor Management:

This form is used to create suppliers details by entering suppliers basic details and bank details.

Steps for Creating Vendor Management Form:

- Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Vendor Management" sub module and Vendor Management main page will get opened.

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MMS	Home	Master +	User Management +	Vendor Management -	Transaction -	Inter Unit Transaction +	Accounts +	Welcome Sreenidhi -
								LogOut
Vende	or View							New
Show	5 🔻 entrie	s					Search:	
	VendorCod	le	VendorName	VendorType	Email	PhoneNo	Action	
	1		test Vendor	SupplierTyp1	test@gmail.com	n 9008273777		Generate
	g 1 to 1 of 3	L entries						- +
Showin								

> Click on "New" button then "Create Vendor" page will get opened.

Create Vendor			Back
Vendor Name *		Vendor Address1 *	
Vendor Address2		Vendor Address3	
Description *		Vendor Phone *	
Vendor Classification *	Select	Supply*	Registered

A blank screen is displayed for entering the details of the new user .The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.

Bank Name *				Branch *			
Account No *				Transfer Type *		Select	Ŧ
Vendor PAN No *				Vendor Mail			
Vendor Allowable Items/Group *		Select	Ŧ				
Items/Grop		Item/GroupCode					
nems/orop		item/GroupCode					
Select	Ŧ	Select	•	Add			
	۲		v	Add		Search	
Select	¥		•	Add		Search:	+ Action
Select		Select	*	-	¢		Action

- Add the items by selecting "Items/Group" and "and "Item/Group Code" and click on "Add" button.
- > Added items details will get displayed in the grid.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.

Steps for Updating Created Vendor Management Form:

- > Created/Saved record will get displayed in the "Vendor View" grid list.
- > Click on Edit button (Pencil symbol) given against the particular record.
- "Create Vendor" page will get opened with the details of the vendor in the respective fields.

Create Vendor			Back
Vendor Name *	test Vendor	Vendor Address1 *	stdtdtds
Vendor Address2	dfdfdsdffdsf	Vendor Address3	
Description *	sdfdfddsdfdfdsf	Vendor Phone *	9008273777
Vendor Classification *	SupplierTyp1	▼ Supply*	Registered

> Make changes and click on "Update" button and will get successful message for the same.

3.2 Blacklist Vendor Items:

This form is used to block and unblock the particular items based on respective vendor details.

Steps for Black Listing Vendor Items:

- Login to the MMS application using user name and password.
- > Click on "Vendor Management" main module and click on "Black List Vendor Items" sub module.

	Vendor	Code/Name	Vendor Code/Nar	ne	Search
Show 5 T entries					Search:
ItemCode	ItemName	¢ uom	OM_Number	OM_Date	Select-All
BlackList Details					2
OM No*			OM Date*		mm/dd/yyyy

- Click on "Vendor Code/Name" field to select the respective vendor from the given drop down list, click on "Search" button.
- > Then all the items under that selected vendor will get displayed in the grid.

AMS Home Meste	r - Usor Managomont -	Vonder Manager	mont - Thense offen - Inte	ar Unit: Transa ction -		e korre Sroonicihi - LogOut
						Logicut
BlackListItems	Ve #eko+ Coeke/Ha					
	10 BD/ Cdar, 10		pear we ado - t		Searce	
SHOW 5 - CHEACE					Sea er.	
tremCode *	JOHNNEIN	Gam	OM_Number	OM_Dete	10 Se	Acc-All
99990302	Tuck & Tolk ((dED 2554) Scop	No				a a ceular
99998381	Scop Flops of sites	No				a la ceular
99990300	Scorp Tubes of size	Neo				liberidar .
aaaaa2aa	Scop Tyes of Sizes	No				(Bender
99998298 S # OW # 0 L DO 5 OF L,035 e #	Excludion to estorem - 2 CVA	No			1.21	beedar
Unblock Items		l	Solice Reset			
Secur 5 - excles					Searce.	
ItomCodo		uam	OM_Number	OM_Dete	@ 5 4	Nort-All
99990303	Scop To shower LGD Ces Without of I	He	45	19-11-2016		u + Block
99998384	Hindustan dieseljeep (CAB2 MB582) Scop	140	87	19-11-2016		U 4 Block
99990305	GuySet	Set	456	25-11-2016		U + Block
Snowing L to 3 of 3 entries						100 000
u + Block Old No*			u + 8 lock Old Date*		en en/cikal/35559	
U+Block Reason 1						
			Save Reset			

Select any desired items from the list clicking check box given against the particular item.

Note: Multiple items can be black listed under single black list details.

Enter the "Black details" fields and click on "Save" button.

Steps for Unblock Vendor Items:

- Saved items details will get displayed in the "Unblock Items" grid list.
- Select any items to be unblocked by selecting the check box provide against the particular items in the grid list.
- Enter the "Unblock List Details" and click on "save" button to save the details which displays successful message.

3.3 Material Requirement Planning:

This form is used to provide the items required for all the estimated projects in the financial year and operated on by the user having the "Section Officer" role.

Steps for Creating Vendor Management Form:

- Login: Division AETECH(Creator)→Approvers: Division Store Officer→Division Officer→Circle AETECH→Circle EEO→Circle SEE→Zone AETECH→Zone SEEO→Zone CE→Corporate Office AGM→Corporate Office DGM→Corporate Office GM
- Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Material Requirement Planning" sub module Material Requirement Planning main page will get opened.

MS	Home Master -	User Management -	Vendor Management -	Transaction - Inter Unit Tran	saction - Accounts	 Welcome Sreenidhi -
						LogOu
	tails View					New
					Searc	:h:
Show 5	Financial Year	A Lo	cation Code	Porject Count	Action	Report
Show 5		▲ Lo	tation Code 4	Porject Count		Report Generate
Show 5	Financial Year	<u>▲ Lo</u>			Action	
Show 5	Financial Year Aug2016~Jul2017	A Lo	1111	2		Generate
Show 5	Financial Year Aug2016~Jul2017 Aug2016~Jul2017	▲ Ld	1111 266	2	at a	Generate Generate

- > Click on "New" button then "Material Requirement planning" page will get opened.
- A blank screen is displayed for entering the details of the new user .The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.

Material Requirement Planning				Back
From Financial Year	mm/dd/yyyy	To Financial Year		
Office Code	3	MRP Code		
	Proje	ect Details		
Project Name		Poject Description		
Expected Start Date	mm/dd/yyyy	Expected End Date		/dd/yyyy
Item/GroupCode	Quantity			, uu , yyyy
	Quantity	Add		
Show 5 entries Item/Group code A Item/G	Iten roup Name 🕴 Item/Group Quantity	ns Added Item/Group UOM	StoringLocation	Search: Item/Group Action
		vailable in table	StoringLocation	Action Action
Showing 0 to 0 of 0 entries	Add Project			× Þ
	Proje	cts Added		
Show 5 • entries				Search:
Project Name 🔺 Projec	t Desc 🕴 Project startDate	Project EndDate	Project Iten	n/Group Action
Showing 0 to 0 of 0 entries	No data a	vailable in table		4

- Add the items by selecting "Item/Group Code" and click on "Add" button.
- > Added items details will get displayed in the first grid.
- > Added project details will get displayed in the second grid.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.

Steps for Updating Created Material Requirement Planning Form:

- Created/Saved record will get displayed in the "MRP Details View" grid list.
- Click on Edit button (Pencil symbol) given against the particular record.
- "Material Requirement planning" page will get opened with the details of the items and the project in the respective fields and the grids.
- Make necessary changes and click on "Update" button and will get successful message for the same.

3.4 Purchase Request:

This form is operated on by the user having "Store Keeper" role. The user can raise the request for the items whose quantity is below the expected re-order level.

Steps for Creating Purchase Request Form:

- Login: Store Keeper(Creator)→Approvers:Store Officer→Division Officer
- Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Purchase Request" sub module Purchase Request details page will get opened.

		New Reques
ihow 5 • entries		Search:
PR Code	PR Date	View
95911	2016-11-18	۲
2233	2016-11-19	۲
5566	2016-11-19	۲
6868	2016-11-19	۲
Showing 1 to 4 of 4 entries GenerateReport		<u> </u>

> Click on "New" button then "Purchase Request" page will get opened.

how 5 • entries			Search:			
Select All	Item code	🕴 Item Name	🕴 Item UOM	Item Quantity	Re Order Level	
	200010	11Mtrs Long PSC pole of working Load 365 Kg for intermediate poles only	no	16.00	25	
0	200106	RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	no	17.00	25	
	200105	RCC Pole - 9 Mtr Long- 145 Kg	no	5.00	25	
Showing 1 to 3 of 3 e	entries					

Request Items				
Purchase Request Code *		Req	uest Date * mm/o	dd/yyyy
Add Items				
ltem Code/Name*	Item Quantity	/* Ac	ld	
Show 5 • entries		<u>PR Item List</u>	<u>t</u>	Search
Item code	Item Name	Item UOM	Quantity Required	🔶 Edit
		No data available ii	n table	
Showing 0 to 0 of 0 entries				4 1
		Submit Res	et	

- A blank screen is displayed for entering the details purchase request .The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- > Click on the checkbox in the grid for the items that are required to the store.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.
- The purchase request is sent for approval.
- Once the record gets approved then the same record can be viewed using "View" button (eye symbol) but it cannot be modified and it is shown in the below screen shot.

Show 5 🔻 entries			PR Item List		Search:	
Item code	Item Name		Item UOM	Quantity Required		
200105	RCC Pole - 9 Mtr Long- 145 Kg		no	1		
200106	RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	_	no	1		

Click on "back" button to navigate back to the view page.

3.5 Purchase Order:

This form is operated on by the user having "Circle Officer" role. The user can provide the requested items or more than the requested items.

Steps for Creating Purchase Order Form:

- Login: JE/AE of Division Officer/Circle Officer/Zone Officer/CO(Creator)→Approver: EE/SE/GM
- > Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Purchase Order" sub module Purchase Order details view page will get opened.

				New
Show 5 🔹 entries			Search:	
PO Number	PO Date	Vendor Name-Code	PO Location	View
PO111	2016-10-25	test Vendor-1	Mandya Circle - 266	۲
PO222	2016-10-25	test Vendor-1	Mandya Circle - 266	۲
Showing 1 to 2 of 2 entries				< >

Click on "New" button then "Create Purchase Order" page will get opened.

					Ba
		Purcha	ise Request		
how 5 🔹 entries				Search:	
Select All		PR Code	PR Date	Location	
		95911	2016-11-18	Mandya Division - 474	
		2233	2016-11-19	Mandya Division - 474	
		5566	2016-11-19	Mandya Division - 474	
		6868	2016-11-19	Mandya Store- 474	
Showing 1 to 4 of 4 entries					
Show 5 T entries		PRI	item List	Search:	
Item Code	Item Name		Quantity Requested	Location Code	
		No data av	vailable in table		

Show 5 • entries		Consolidat	ed Item List	Search:	
Select All	Item Code	Item Name	UOM	Quantity Requested	
		No data ava	ilable in table		
Showing 0 to 0 of 0 entries					- 1
20 Number			PO Date		
O Number			PO Date	mm/dd/yyyy	
/endor Code/Name	Mandan	Conta Olarea	Search		
	vendor	Code/Name	Search		
		Vendor	Item List		
Show 5 🔻 entries				Search:	
Item code 👌 🔺 Item N	lame 🔶 UOM	Requested Quantity	Purchase Quantity	Price per Item 🔶 Actio	n
		No data ava	ilable in table		
Showing 0 to 0 of 0 entries					- 1
		Submit	Reset		
		Submit	React		

- A blank screen is displayed for entering the details purchase order .The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- Click on the checkbox in the "Purchase Request" grid for the items that are given to the store.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.

3.6 Delivery Schedule:

This form is operated on by the user having "Circle Officer" role. The user can provide the requested items or more than the requested items.

Steps for Creating Delivery Schedule Form:

- > Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Delivery Schedule" sub module delivery Schedule details view page will get opened.

Chana 🔽 💌 antairea						,	
Show 5 Tentries							Search:
DS Number	•	DS Date 🔶	PO Number	÷	PO Date	Vendor Name-Code	Action
DS111		26/10/2016	PO111		2016-10-25	test Vendor-1	۲
ds222		26/10/2016	PO222		2016-10-25	test Vendor-1	۲
DS Number		DS Date	PO Number		PO Date	Vendor Name-Code	Action

Click on "New" button then "Create Purchase Order" page will get opened.

	PO Number	PurchaseOrder Num	iber Se	arch		Bac
		P	<u>R Item List</u>			
ihow 5 🔻 entries					Search:	
Item Code 🔷	Item Name	≬ иом	Quantity R	equired 0	Location Code	
		No dat	a available in table			
howing 0 to 0 of 0 entries						*
Purchase Order Date			Vendor Name			
Delivery Schedule Date			Delivery Schedule N	No		
centery benediate bate	Click Here		Dentery benedate i			
		It	ems Added			
					Search:	
Show 5 🔻 entries			Storage Location	Other Location	Expected Date	Action
Show 5 ▼ entries Item Code ▲ Item Name ♦	Item Quantity	Item uom	a available in table	other Location		

- A blank screen is displayed along with the purchase order details for entering the delivery schedule details .The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- > Click on the PO number drop down and select the Purchase Order number from the list.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.
- Once the record gets created then the same record can be viewed using "View" button (eye symbol) but it cannot be modified and it is shown in the below screen shot.

	lle						Bac	
		PO PO Number	0111	Search			Dat	
			PRJ	item List				
Show 5 🔻 entrie						Search:		
Item Cod	e 🔶 Iten	n Name 🔹 🌼	UOM	Quantity Required	÷	Location Code	÷	
			No data a	vailable in table				
Showing 0 to 0 of (0 entries						-	
Purchase Order Da	te			Vendor Name				
		25/10/2016				test Vendor-1		
Delivery Schedule I	Date	26/10/2016		Delivery Schedule No		DS111		
Jelivery Schedule I	Date	26/10/2016		Delivery Schedule No		DS111		
Jenvery Schedule I	Date	26/10/2016	Item			DS111		
		26/10/2016	Item	Delivery Schedule No				
Show 5 Chedule I		 26/10/2016 Item Quant 		is Added	Other La	Search:	Date	
Show 5 🔻 entrie	s	 Item Quan 		is Added	Other Lo	Search:		
Show 5 💌 entrie Item Code 🔺	s Item Name PSC Pole - 8 Mtr Long-	Item Quan	ntity Item uo	is Added	Other Le	Search: Expected	016	

Click on "back" button to navigate back to the view page.

3.7 Inspection:

This form is operated on by the user having "Circle Officer" role. The user will inspect the issued items.

Steps for Creating Delivery Schedule Form:

- Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Inspection" sub module Inspection view page will get opened.

now 5 🔻	entries				Search:	
DS No 🔺	DS Date	Purchase Order No	Purchase Order Date	Store Name - Code	Vendor Name-code	Action
ds222	26/10/2016	PO222	25/10/2016	Mandya Store-474	test Vendor-1	Inspect
DS111	27/10/2016	PO111	25/10/2016	Maddur Store-413	test Vendor-1	Inspect

Click on "Inspect" button then "Inspect Items" page will get opened.

Inspect Items	5							
Delivery Schedule N	IO : ds222			Delivery Schedul	e Date :	26/10/2016		Back
Purchase Order NO	: PO222			Purchase Order [Date :	25/10/2016		
Vendor Name :	test Vendor	-1						
Show 5 • entries				<u>ms List</u>	_		Search:	
Item code 200106	Item Name RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	Item UOM	Total Quantity	Inspection Accepted	20	ted Quantity	Inspection Cor	nments
Showing 1 to 1 of 1	entries							< >
			Subm	it Reset				

A screen is displayed along with the purchase order and delivery schedule details. The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.

- > The user can either accept or reject the item and also update the quantity of the items.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Submit" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.

3.7 Receipt of Material:

This form is operated on by the user having "Circle Officer" role. The user will inspect the issued items.

Steps for Creating Delivery Schedule Form:

- Login to the MMS application by using user name and password.
- Click on "Procurement" main module and click on "Receipt of Material" sub module Inspection view page will get opened.

ow 5 🔻 entries			Search:	
DeliverySched No	RecieptVoucher No	RecieptVoucher Date	DeliverySched Date	Action
DS111			26-10-2016	View & Approve

Click on "View and Approve" button then "Receipt of Material" page will get opened.

Reciept of Material					
·					Вас
DeliverySchedule No		DS111	DeliverySchedul	e Date 26/1	0/2016
RecieptVoucher No*			Reciept Voucher	Date*	
RecieptVoucher Desc					
			Items Added		
how 5 • entries					Search:
Item code 🔺	Item Name	Item UOM	Total Quantity	Received Quantity	Item Action
200004	PSC Pole - 8 Mtr Long 200 Kg WL	no no	10	10	
howing 1 to 1 of 1 entrie	25				*
			Save		

- A screen is displayed along with the delivery schedule details. The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Submit" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.

Once the record gets created then the same record can be viewed using "View" button but it cannot be modified and it is shown in the below screen shot.

200004		PSC Pole - 8 Mtr Long- 2 WL	00 Kg	no	10	
Item code	^	Item Name	¢	Item UOM	Total Quantity	Item Action
how 5 🔻 entries						Search:
				Items	Added	
		anosar				
ecieptVoucher Desc		dfsfsdf				
ecieptVoucher No*		12			Reciept Voucher Date*	23/11/2016
eliverySchedule No		DS111			DeliverySchedule Date	26/10/2016
leciept of Material						Вас

Click on "back" button to navigate back to the view page

3.8 Receipt of Material Accounts:

This form is mainly used to edit/update the price

Steps To Create Receipt of Material Accounts:

- Login to the MMS application by using user name and password.
- Click on "Accounts" main module and click on "Receipt of Material Accounts" sub module where Receipt of Material Accounts page will get opened loading Deliver Schedule and Receipt Voucher details.
- Click on "Edit Item Price" text box provided for the each item in the grid and make changes and on editing item price then "total Amount" fields value also will get updated.
- Click on "Save" button to save the same.
- View Account: Once after saving the record then saved record will get displayed in the main page grid with "View Account" link.
- Clicking on "View Account" link page will get opened along with all the saved details to view the details.

4 Transaction

This main module contains the following sub modules:

- 1. Work Order
- 2. Indent
- 3. Invoice
- 4. Invoice Accounting
- 5. Return Invoice
- 6. Return Invoice Accounting
- 7. Receipt Voucher on Return Invoice
- 8. Invoice Pricing
- 9. Return Invoice Pricing

4.1 Work Order:

This form is mainly used to enter the details in order to requesting the necessary items from the store.

Steps to Create Work Order:

- Login: Section Officer(Creator)→Approver: Sub Division Officer
- Login to the MMS application using user name and password.

Click on "Transaction" main module and click on "Work Order" sub module, Work Order page will get opened as shown in the below screen shot.

IMS Home Master	- User Management -	Vendor Management -	Transaction - Inter Uni	It Transaction - Acco	unts- Welcom Tarur	
Work Order View						New
Show 5 • entries WO Number	WO Date		Account Code		Search:	
B-18538	2016-06-14	WO Description Estimate	Account Code 14.4007	CapitalInvest	Action	Generate
10	2016-11-17	work	674	CapitalInvest	•	Generate
456	2016-11-17		6456	CapitalInvest	۲	Generate
123	2016-11-17	abc	4534	CapitalInvest	۲	Generate
Showing 1 to 4 of 4 entries GenerateReport						2.5

Click on "New" button to open Work Order creation.

	Jser Management - Vendor Management -	Transaction - Inter Unit Transactio	n- Accounts- Welcome Tarun-	LogOut
Work Order				Back
WorkOrder Name *				
Work Order Number*		Work Order Date *	Click Here	
Account Code *				
Approved By *	Select *	Work Order Type *	Select	•
		Contact Number		
Awarded By Item Code/Name*	Quantity *	Contact Num ber		
	Add Item UOM Material Cost	Item Quantity Price	Search: Returnable Item	Action
Item Code/Name*	Add Item UOM Material Cost			Action
Item Code/Name * Show 5 * entries Item Name Item Code	Add Item UOM Material Cost	Item Quantity Price alleble in table	Returnable Item 👘	
Nem Code/Name * Show 5 * entries. Rem Name Rem Code Showing 0 to 0 of 0 entries	Add Item UOM Material Cost	Item Quantity Price		
Teen Code/Name *	Add Item UOM Material Cost	Item Quentity Price aliable in table Total Labour Charges	Returnable Item 👘	
Teem Code/Name * Show 5 • entries Teem Name 1 Teem Code Showing 0 to 0 of 0 entries Ecta Am ount Provident found	Add Item UOM Material Cost	Item Quantity Price alabbe in table Total Labour Changes Lobour ServiceTax	Returnable Item 👘	
Team Code/Name * Show (5. +) entries Team Name Item Code Showing 0 to 0 of 0 entries Exta Amount Provident Found Contingencies Total	Add Item UOM Material Cost	Trem Questity Price allable in table Total Labour Charges Lobour ServiceTax Em playee Cost Lobour Charge	Returnable Item 👘	

- A blank screen is displayed for entering the details of the new user .The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- > Add the items by selecting "Item Code/Name" and click on "Add" button.
- > Added items details will get displayed in the grid.

Work Order			Back
WorkOrder Name *	Work Order 1		
Work Order Number *	12345	Work Order Date *	11/21/2016
Account Code *	976857		
Approved By *	SE 🔻	Work Order Type *	Capital Invest
Awarded By		Contact Number	
Item Code/Name * C	Quantity *		
\mathcal{O}			

Show 5 • entries							Search:	
Item Name	Item Code	Item UOM	Material Cost		Item Quantity	🕴 Price 🍦	Returnable Item	Action
RCC Pole - 9 Mtr Long- 145 Kg	200105	no	5941.00		1	5941	NA	ā 💉
RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	200106	no	7210.00		1	7210	NA	亩 💉
Showing 1 to 2 of 2 entries								*
Exta Amount				Total	Labour Charges		0	
Provident Found		0.0000		Lobo	ur ServiceTax		0.000	
Contingencies Total		263.02		Empl	oyee Cost Lobour Ch	harge	2630.20	
Amount (Item Price)		13151		Trans	portion Cost		263.02	
Total Work Order Cost		16307.24000000002						
			Save	Reset				

- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.
- Saved record will be displayed in the main page grid along with the "Sent for Approval" link.
- > On clicking the "Sent for Approval" link the page will get opened loading all the saved details.
- Approval: Once after saving the record then record will go to particular approver inbox in order to get approved.
- View: Once the record gets approved then the same record can be viewed using "View" button (eye symbol) but it cannot be modified.
- > Once the record get approved it will go for the Indent page.
- > Note:
 - Work Order Creation→"Work Order Type"→Tentative→Not allowed to add items in work order page rather items can be added in the Indent page.
 - Work Order Creation → "Work Order Type" → Dismantling → Once after work order done there will be no Indent and Invoice creation for this record it will directly go to Return Invoice creation.

4.2 Indent:

Once after work order done the same record will come for the indent creation.

Steps To Create Indent:

- Login: Section Officer(Creator)→Approver: Sub Division Officer
- Login to the MMS application using user name and password
- Click on "Transaction" main module and click on "Indent" sub module, Indent page will get opened as shown in the below screen shot.

						Tarun-	_
Indent Details						earch:	
WONumber	IndentNo	Indent Completed	Invoice Generated	Action	View Invoice	Generate Repo	rt
B-18538		No	Not Generated	Create	72 2 2	Generate	
1122	1122	Yes	Generated	View	ViewInvoice	Generate	
2233		No	Not Generated	SentForApproval		Generate	
3344 4455		No	Not Generated Not Generated	SentForApproval SentForApproval		Generate Generate	
Showing 1 to 5 of 19 e	entries						* •

- Click on "Create" button given against the particular record
- Indent creation page will get opened along with loading work order details.

	ie Master- UserM	lanagement - Vendor Man	agement -	Transaction -	Inter Unit Transaction -	Accounts - Welcome Tarun -	LogOu	
WorkOrder	Details						Back	
WorkOrder No		B-18538		Approved By		AEE		
WorkOrder Na	me	Estimate		WO Date		06/14/2016		
IndentDeta	ils							
Indent No *				Indent Date *		Click Here		
Description *				Store*		NR Mohalla Store		
Alert for iten			Items	Added		Search:		
Show 5 * e Item Code	ntries Item Name 0	Item RequestedQuantity	Item Uom	Item Status	Store Item Quantity	Item IssuedQuantity	Action	
Item		Item RequestedQuantity			Store ItemQuantity		Action	
Item Code	Item Name		Uom	Status		Item IssuedQuantity	1.52	
Item Code 200103	Item Name RCC Pole - 8 Mtr Long- 115 Kg	1.0000	Uom no	Status In Stock	10.00	Item IssuedQuantity	a /	
Code 200103 283158	Item Name 0 RCC Pole - 8 Mtr Long- 115 Kg No.8 StrainInsulator	1.0000 7.0000	Uom no no	Status In Stock In Stock	10 <i>0</i> 0 25 <i>0</i> 0	Item IssuedQuantity 0 0	亩 // 亩 //	
Item Code 200103 283158 284105	Item Name RCC Pole - 8 Mtr Long- 115 Kg No.8 StrainInsulator Weasel AC SR 4 Pin Cross Arm with pole clam p- bolt & nuts swashers for RCC Pole	1.0000 7.0000 0.0900	Uom no no	Status In Stock In Stock In Stock	10.00 25.00 25.00	Item IssuedQuantity 0 0 0	亩 // 亩 //	

- Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.
- Saved record will be displayed in the main page grid along with the "Sent for Approval" link.
- > On clicking the "Sent for Approval" link the page will get opened loading all the saved details.
- Approval: Once after saving the record then record will go to particular approver inbox in order to get approved.

- View: Once the record gets approved then the same record can be viewed using "View" button (eye symbol) but it cannot be modified.
- > Once the record gets approved it will go for the "Pseudo Indent" approval. (Store Officer)
- > After pseudo indent then the record will get displayed in the "Invoice" page.

4.3 Invoice:

Once after "Pseudo Indent" approval is done, record will get displayed for the Invoice creation. This form is mainly used to enter details for issuing requested items and also includes transportation details

Steps To Create Invoice:

- Login: Store Keeper(Creator)
- Login to the MMS application using user name and password
- Click on "Transaction" main module and click on "Invoice" sub module, Invoice page will get opened.

IMS Home		- User Management -	Vendor Managemer			Accounts - Welcome Umapathi -
Invoice View	s					LogOut
Invoice No 987546	-	Indent No 1122	WorkOrder No 1122	WorkOrder Des 789456	sc Action View	GenerateReport Generate
98/340		1212	1212	789436 MY	Create	Generate
		12321	12321	MANE	Create	Generate
		98546	12321	MANE	Create	Generate
Showing 1 to 5 of 9		987654	665	fdhgdfg	Create	Generate
GenerateReport						

- Click on "Create" button given against the particular record.
- > Invoice creation page will get opened along with loading Indent details.

IMS Home	Master- U	ser Management -	Vendor Management -	Transaction -	Inter Unit Transaction -	Acco unts	- Welcome Umapath	LogOu I-
Indent Details								Back
indent No		1212		IndentDate		11/10/2	016	
ndent Store		Mandya St	ore	Indent Descriptio	Π	UU		
WorkOrder No		1212		WorkOrder Name	•	MY		
nvoice Details nvoice No *				InvoiceDate *		Click He	re	
Description *								
Show 5 * entrie			Item	s Added			earch:	
Item Code *	Item Name	Item F	equested Quantity	Item UOM	Item Issued Quantity		item Status	Action
200105	RCC Pole - 9 Mtr 150 Kg WL Sq Se		1.00	no	0	I	n Stock~17.00	a 💉
Showing 1 to 1 of 1	entries							
Challen No *				Vehicle No *				
Receipient Name*				GatePass Date *		mm/dd/	'mm	
			Save	Reset				

- Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Save" button to save the record.
- View: Once the record gets approved then the same record can be viewed using "View" link but it cannot be modified.
- > After Invoice creation then the record will get displayed in the "Return Invoice" page.

4.4 Invoice Pricing:

Once after Invoice is done then, this form is used to verify and approve the invoice pricing.

Steps to Create Invoice Pricing:

- Login: Pricing Assistant(Creator)
- Login to the MMS application using user name and password.
- Click on "Transaction" main module and click on "Invoice Pricing" sub module, Invoice Pricing page will get opened, click on Create button to open creation page

Indent No	232323232	3	IndentDate	01/09/2017	
Indent Store	NR Mohalla	Store	WorkOrder No	455454	
WorkOrder Name	dffd		Invoice No	5454545	
InvoiceDate	01/09/201		InvoiceDate	01/09/2017	
Amount	226.29		Account Code	14.1107	
Description*					
		Ite	ems Added		
Show 5 💌 entries		Ite	ems Added	Search:	
Show 5 🔻 entries Item Code	Item Name		erns Added	Search: Item Issued Quantity	Price
	Item Name RCC Pole - 9 Mtr Long- 145 Kg				• Price 216.392
1	RCC Pole - 9 Mtr Long- 145	Item UOM	🔹 Item Rate 👙	Item Issued Quantity	

- Enter Description
- Click on "Save" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.
- Reset Button: It is used to clear all the entered/added details.
- Once the record gets created then the same record can be viewed using "View" button but it cannot be modified and it is shown in the below screen shot.

how 5 🔹 entries					Search:	
WorkOrder No 👘 📥	WorkOrder Desc	Indent No	Invoice No	Action	GenerateRep	ort
4443	hjkjhk	4443	443	View	Generate	
92456	P1	92456	92456	Create	Generate	
455454	dffd	2323232323	5454545	Create	Generate	
2000 howing 1 to 4 of 4 entries	workorder	20000	2000	Create	Generate	- 1
ndent No	4443 NR Moballa Store	Inden Work	tDate Order No		01/06/2017	Ba
ransaction Price Create Indent No Indent Store Vark Order Name	NR Mohalla Store	Work	Order No		4443	Ва
ndent No ndent Store VorkOrder Name		Work	Order No æ No			Ba
ndent No ndent Store VorkOrder Name	NR Mohalla Store	Work	Order No		4443	Ва
ndent No ndent Store VorkOrder Name nvoiceDate	NR Mohalla Store hjkjhk	Work Invoid	Order No æ No		4443	Ва
ndent No	NR Mohalla Store hjkjhk 01/06/2017	Work Invoid	Order No e No eDate		4443 443 01/06/2017	Ba
ndent No ndent Store VorkOrder Name nvoiceDate vmount Pescription*	NR Mohalla Store hjikjhk 01/06/2017 98.36	Work Invoid	Order No e No eDate		4443 443 01/06/2017	Ba
ndent No ndent Store VorkOrder Name nvoiceDate wmount Description*	NR Mohalla Store hjikjhk 01/06/2017 98.36 sdfsdf	Work Work Invoid Account Items Added	Order No æ No eDate int Code		4443 443 01/06/2017 14.1117 Search:	
ndent No ndent Store VorkOrder Name nvoiceDate mount description* how 5 • entries Item Code A II	NR Mohalla Store hjikjhk 01/06/2017 98.36	Work Work Invoid Account Items Added	Order No e No eDate	Item Issue	4443 443 01/06/2017 14.1117 Search:	Ba

4.5 Invoice Accounting:

- This form is mainly used for entering details to maintain the accounting details for Invoice process
- Once after Invoice process done record will get displayed in this page

Steps To Create Invoice Accounting:

- Login: Cash Compiler(Creator)→Approvers: AAO→Account Officer
- Login to the application
- Click on "Accounts" main module and click on "Invoice Accounting" sub module where Invoice Accounting page will get opened

- Click on "Create Account" link then "Invoice Account Section" page will get opened loading all the necessary work order, Indent and Invoice details
- Enter "Invoice account No" and "Approval Description" mandatory fields and "account Code" field is optional
- Reset Button: On clicking "Reset" button all the entered details will get cleared
- Click on "Save" button to get saved displaying successful message
- View Account: Once after saving the record then saved record will get displayed in the main page grid with "View Account" link
- Clicking on "View Account" link page will get opened along with all the saved details to view the details

MS	Home Ma:	ster +	User Management+	Procurement	 Transaction 	 Inter Unit Trans 	action + Reports	• Welcome Lo	ogOu
								Um esh 👻	
		a the second							
nvoice	e Account S	ection							
		ection							
Show 5	 entries 		WarkOrder De		Indent No.	Invoice No	Action .	Search:	
Show 5	entries NorkOrder No		WorkOrder De	sc 🕴	Indent No	Invoice No	Action	GenerateReport	
Show 5	entries NorkOrder No B-1234		Test Wo	sc 🔶	111	123	View	GenerateReport Generate	
Show 5	 entries WorkOrder No B-1234 333 		Test Wo Sgsdfg	5C \$	111 333	123 333	View Create	GenerateReport Generate Generate	
Show 5	entries NorkOrder No B-1234		Test Wo	5C \$	111	123	View	GenerateReport Generate	

MS Home Master+	User Management - Procurement	 Transaction - Inter Unit Transaction - Inter Unit Transaction 	ction - Reports - Welcome LogO Umesh -
nvoice Account Section			Bac
ndent No	333	IndentDate	12/21/2016
ndent Store	NR Mohalla Store	WorkOrder No	333
WorkOrder Name	Sgsdfg	Invoice No	333
nvoiceDate	12/21/2016	InvoiceDate	12/21/2016
Amount	52.046	Account Code	14.1107
nvoice Account No *		Approval Description*	
		Items Added	
how 5 entries			Search:
Item Code	Item Name Item UOM Pole - 9 Mtr Long-	🕴 Item Rate 🔍	Item Issued Quantity Price
200105 RCC	145 Kg No	52.046	1.000 52.046
showing 1 to 1 of 1 entries			-

4.6 Return Invoice:

This form is mainly used to enter the invoice details on selecting some particular unused items to be returned to the store.

Steps to Create Return Invoice:

- ♣ Section Officer(Creator)→Approvers: Sub Division Officer
- > Login to the MMS application using user name and password.
- Click on "Transaction" main module and click on "Return Invoice" sub module, Return Invoice page will get opened.

						_
AMS Home Master-	User Management +	Vendor Management -	Transaction -	Inter Unit Transaction -	Accounts- Welcome	LogOut
					Umapathi-	
ReturnInvoice View						
Show 5 * entries					Search:	11
Workorder No		WorkorderDate		ReturnInvoice No	Action1	
1122		2016-11-10			Create	
2233		20	sessina		Create	
3344		2016-11-10	essing		Create	
4455		2016-11-10			Create	
Workorder No		Workorder Date		ReturnInvoice No	Action	
Showing 1 to 5 of 17 entries						

- > Click on "Create" button given against the particular record.
- Return Invoice creation page will get opened along with loading work order details.

WorkOrder No 1122 Issued By SE WorkOrder Name 759456 WO Date 11/10/2016 Invoice Details	
Show 5 * entries Search:	
Select All InvoiceNo Invoice Date Invoice De	sc a
ReturnTryoide No * Work Order Type * CARITAL INVESTM	ENT
Description * ReturnInvoice Date* Click Here	
Items Added	
Show 5 * entries Search:	
	Item Action
Item code 🔺 Item Name 🔹 Item Quantity Item UOM Item Recieved Quantity Invoice No	Item Action

- Select the items to be returned from the given list clicking on check boxes. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered
- Reset Button: It is used to clear all the entered/added details
- Click on "Save" button to save the record
- Click on "View and Approve" button given against the particular record.
- Return Invoice creation page will get opened along with loading work order details.

4.8 Receipt Voucher on Return Invoice:

This form is used to enter the invoice details on selecting some particular unused items to be returned to the store.

Steps to Create Receipt Voucher on Return Invoice:

- 🕹 Login: Store Keeper
- > Login to the MMS application using user name and password.
- Click on "Transaction" main module and click on "Receipt Voucher on Return Invoice" sub module, Receipt Voucher on Return Invoice page will get opened.
- A screen is displayed along with the delivery schedule details. The field names are self explanatory. Relevant data is entered in the text boxes provided against each field and field name followed by "red asterisk mark" is a mandatory field and the data has to be compulsorily entered.
- Reset Button: It is used to clear all the entered/added details.
- Click on "Submit" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.
- Once the record gets created then the same record can be viewed using "View" button but it cannot be modified and it is shown in the below screen shot.

ReturnInvoiceAccounts				
				Back
WorkOrder No 4546	v	orkOrder Name	CHECK	
WorkOrder Type Capital	Invest	orkOrder IssuedBy	SE	
Return Invoice No 4546	Re	turn Invoice Description	chk	
RecieptVoucher No 4546	Re	cieptVoucher Date	2016-12-23	
ReturnInvoice Acct No*	Re	eturn Invoice Description*		
Amount* 20.202				
	Items Add	ed		
Show 5 T entries			Search:	
Amount* 20.202 Show 5 * entries	Items Add	ed	Search:	

IMS H	ome Ma	ster - User Man	agement -	Procurement -	Transaction -	Inter Unit Tr	ransaction - Re	ports - Welcome NRM SK -	LogOut
Return Re	ecieptVouc	ner Create							Back
WorkOrder	No		B-123		WorkC	order Name		work test work te	est work test work t
WorkOrder	Туре		CapitalInve	est	WorkC	order IssuedBy		AEE	
Return Invo	ice NO*		123		Return	Invoice Desc*		в	
RecieptVo <mark>u</mark>	cher No*				Reciep	tVoucher Date*		12/29/2016	
RecieptVou	che <mark>r Desc*</mark>								
					Items Added				
Show 5 *								Search:	
Item	coue	Item Name RCC Pole - 9 Mtr		Item Quantity	Iter	n UOM	Invoice No		able Type
200	0105	145 Kg		10.00000		No	12345		NA
200	0106	RCC Pole - 9 Mtr 150 Kg WL Sq Se		3.50000		no	12345		NA
	1.0-13								
				Material N	lanageme	ent Syste	m		
/IS Ho	me Mas	ter - User Mana	agement -	Material M	Transaction -	Inter Unit T		eports - Welcome	LogOi
1S Ho	me Mas	ter - User Mana	agement -					eports - Welcome NRM SK	
eturn Rec	ieptVouch		agement -					NRM SK	
eturn Rec	ieptVouch	er		Procurement -	Transaction -	Inter Unit T	ransaction - R	NRM SK Search:	-
eturn Rec	cieptVouch entries			Procurement - Reciept\		Inter Unit T		NRM SK	
eturn Rec now 5 + Wo No	entries	er Wo Descriptior CHECK chk dm		Procurement - Reciept\	Transaction -	Inter Unit T	ransaction - R	Search:	Report
eturn Rec 100 5 • Wo No 4546 6564 B-123	entries * work test	er CHECK CHECK chk dm t test work test work work test work test	n o	Procurement - Recieptt	Transaction - Voucher No 4546	Inter Unit T	ransaction - R Return InvNo 4546	Search: Action View	• Report GenarateReport GenarateReport GenarateReport
eturn Rec how 5 • Wo No 4546 6564 B-123	entries work	er CHECK CHECK chk dm t test work test work work test work test	n o	Procurement - Recieptt	Transaction - /oucher No 4546 6564	Inter Unit T	ransaction - R Return InvNo 4546 6564	Search: Search: Action View View	Report GenarateReport GenarateReport

4.9 Return Invoice Pricing:

Once after Return Invoice is done then, this form is used to verify and approve the Return Invoice Pricing.

Steps to Create Return Invoice Pricing:

- Login: Pricing Assistant
- Login to the MMS application using user name and password.
- Click on "Transaction" main module and click on "Return Invoice Pricing" sub module, Return Invoice Pricing page will get opened, click on Create button to open creation page.

							Bac
WorkOrder No	2000		W	orkOrder Name		workorder	
WorkOrder Type	Capital	Invest	W	orkOrder IssuedBy		SE	
Return Invoice No	2000		Re	turn Invoice Description		fghj	
RecieptVoucher No	2000		Re	cieptVoucher Date		2017-01-12	
Description*			Ar	nount*		10	
			Items Add	ed			
Show 5 💌 entries						Search:	
Item code 🔺 🛛 Item Name 🌼 I	tem UOM	Item Rate	Item Quantity	Item TotalPrice	Invoice No	Returnable Tpe	Action
200103 RCC Pole - 8 Mtr Long- 115 Kg	no	10.000	1.00000	10.000	2000	NA	
Showing 1 to 1 of 1 entries							-

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- Enter Description
- Click on "Save" button to save the record.
- Saved successfully" message is displayed confirming that the data is saved.
- Once the record gets created then the same record can be viewed using "View" button but it cannot be modified and it is shown in the below screen shot.

		gement -	Procurem ent +	Transaction -	Inter Unit Transaction -	Repo	NRMP	
leturn Invoice Acco	ount Pricing							
how 5 🔹 entries							Search:	
Wo No	Wo Description		RecieptVc	oucher No	Return InvNo		Action 0	Report
2000	workorder			:000	2000		Create	GenarateReport
4443	hjkjhk		4	143	4443		View	GenarateReport
nowing 1 to 2 of 2 entr	ies							4 1
IMS Home M	laster≁ User Mana	igement -	Procurement +	IVIANAgemt	ent system Inter Unit Transaction +	Repo	erts - Welcom	
		igement v				Repo		PA -
ReturnInvoice Prici				Transaction -		Repo	NRMI	PA -
ReturnInvoice Prici WorkOrder No		2000	Procurement +	• Transaction •	Inter Unit Transaction -	Repo	workorder	-
ReturnInvoice Prici WorkOrder No WorkOrder Type		2000 Capital Inve	Procurement +	Work(Inter Unit Transaction -	Repo	Workorder SE	PA -
ReturnInvoice Prici WorkOrder No WorkOrder Type		2000	Procurement +	Work(Inter Unit Transaction - Order Name Order IssuedBy	Repo	workorder	PA -
ReturnInvoice Prici WorkOrder No WorkOrder Type Return Invoice No		2000 Capital Inve	Procurement +	Workd Return	Inter Unit Transaction - Order Name Order IssuedBy	Repo	Workorder SE	PA -
ReturnInvoice Prici WorkOrder No WorkOrder Type Return Invoice No RecieptVoucher No		2000 Capital Inve 2000	Procurement +	Workd Return	Inter Unit Transaction - Order Name Order IssuedBy n Invoice Description atVoucher Date	Repo	Workorder SE fghj	PA -
ReturnInvoice Prici WorkOrder No WorkOrder Type Return Invoice No RecieptVoucher No		2000 Capital Inve 2000 2000	Procurement +	Workd Workd Workd Return Reciep Amou	Inter Unit Transaction - Order Name Order IssuedBy n Invoice Description atVoucher Date	Repo	workorder SE fghj 2017-01-12	PA -
ReturnInvoice Prici WorkOrder No WorkOrder Type		2000 Capital Inve 2000 2000	Procurement +	Work(Work) Return Reciep	Inter Unit Transaction - Order Name Order IssuedBy n Invoice Description atVoucher Date	Repo	workorder SE fghj 2017-01-12	PA - Back

4.10 Return Invoice Account:

- This form is mainly used for entering details to maintain the accounting details for Return Invoice process
- > Once after Return Invoice done record will get displayed in this form

Steps To Create Return Invoice Account:

- Login: Cash Compiler(Creator)→Approvers: AAO→Account Officer
- > Login to the MMS application using user name and password.
- Click on "Transaction" main module and click on "Return Invoice Accounting" sub module where Return Invoice Accounting page will get opened.
- Click on "Create Account" link then "Return Invoice Account" page will get opened loading all the necessary work order, Indent and Invoice details
- Enter "Invoice account No" and "Approval Description" mandatory fields and "account Code" field is optional
- Reset Button: On clicking "Reset" button all the entered details will get cleared

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- Click on "Save" button to get saved displaying successful message
- View Account: Once after saving the record then saved record will get displayed in the main page grid with "View Account" link
- Clicking on "View Account" link page will get opened along with all the saved details to view the details

		N	Material N	lanageme	nt System			
IMS Home	Master - User Manag	ement+ F	Procurement +	Transaction +	Inter Unit Transaction +	Reports	Welcome	
ReturnInvoiceAd							Search:	
Wo No 🔺	Wo Description		RecieptVou	icher <mark>N</mark> o	Return InvNo	÷	Action	Report
4546	CHECK		454	16	4546		Create	GenarateReport
	and a state		656	54	6564		Create	
6564	chk dm				0304		Create	GenarateReport

Material Management System Reports -MMS Home Master User Management -Procurement -Transaction - Inter Unit Transaction -LogOut NRM AO ReturnInvoiceAccounts Back WorkOrder No 4546 CHECK WorkOrder Type WorkOrder IssuedBy Capital In SE urn Invoice No Return Invoice Description 4546 chk ieptVoucher No RecieptVoucher Date 4546 2016-12-23 ReturnInvoice Acct No* Return Invoice Description 20.202 entries Items Added Item TotalPrice Invoice No Item UOM Item Rate Item Name Item Quantity Item code PSC Pole - 8 Mtr Long-200 Kg WL 200004 10.101 2.00000 20.202 4546 no - ng 1 to 1 of 1 entries

5 Inter Unit Transaction

5.1 Store Indent:

This module can be operated on by the user having Store Keeper role.

Steps to be followed to requisition for required number of items from other store is initiated:

- Login: Store Keeper(Creator)→Approver: Store Officer
- Login to MMS with the user name and password.
- Click on Inter unit Transaction module provided panel.
- Sub modules under Inter store transfer are listed.
- Click on "Store Indent".

Following screen is displayed.

store Indent Viev					New
Show 5 • entries		Indent Date	Requested To	Action	Search: Report
1122	51655	11-11-2016	NR Mohalla Store		GenarateReport
2233		11-11-2016	NR Mohalla Store		GenarateReport
12		11-11-2016	NR Mohalla Store		GenarateReport
13		11-11-2016	NR Mohalla Store		GenarateReport
33		19-11-2016	Mandya Store		GenarateReport
Indent N Showing 1 to 5 of 5		Indent Date	Requested To	Action	Report

- The above screen shot contains a button by the name "New" and the grid which contains the details of the store indent which are already created.
- Now click on "New" button provided on the right hand top corner of the screen.

Following screen is displayed for entering the details of the new Store Indent.

MMS Home Master+ User	Management - Vendor Mana	igement → Transacti	on≁ Inter Unit Tra	nsaction - Accounts -	Welcome LogOu Akhil +
Store Indent Creation					Back
Indent No*		Indent Da	te*	11/20/2016	
From Store	Mandya Store	• To Store*		Select	•
Description					
	ItemCode/Name*	Quantity*		Add	
		Items Added			
Show 5 T entries Item code A Item Name		Item UOM		Search: Item Stock	Item Action
Item code 🔺 Item Name	Item Quantity	No data available in table	Item Status	Item Stock	Item Action
Showing 0 to 0 of 0 entries					- 1

- > As could be seen from the above screen shot, all the field names are self explanatory.
- > To start with enter all the details of new Store Indent.
- > Then select to store, required items (one at a time) from the dropdown.
- Enter quantity and click on the button "Add".

A detail entered is shown in the grid at the bottom of the screen as shown below:

MATERIAL MANAGEMENT SYSTEM

	1	.2345	Indent Date	2*	11/11/2016	5
From Store		Mandya Store	▼ To Store*		NR Mohall	a Store
Description	V	Ve are requesting for the iten	15			
	Iter	mCode/Name [*]	Quantity*		Add	
Show 5 rentries		Item Quantity	Items Added Item UOM	Item Status	Sear Item Stock	ch: Item Action
200105	RCC Pole - 9 Mtr Long- 145 Kg	1	no	In Stock	4.00	<i>.</i> ≉ ≐
200106	RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	2	no	In Stock	17.00	.s•` 亩
	entries					1
Showing 1 to 2 of 2						

- As could be seen, all the details of items and quantity entered is displayed with the status of Item in to store.
- If the user enters the invalid Item quantity, the user can made the change by clicking on "edit" icon.

The Item quantity can be edited as follows

MMS Home Master+ User M	anagement +	Vendor Management -	Transaction -	Inter Unit Transaction	 Accounts + 	Welcome LogO Akhil +
Store Indent Creation						Bac
Indent No*	879		Indent Date*		11/21/2016	
From Store	Mandya S	tore •	To Store*		NR Mohalla 1	Store
Description		Edit Detail	×			
	ItemCode/N	Quantity:				
	Tremeouc) II	1			Add	
		Items	Added			
Show 5 entries Item code A Item Name	Ite	em Quantity Ite	m UOM	Item Status It	Search tem Stock	Item Action
200105 RCC Pole - 9 Mtr Lo		1	no	In Stock	4.00	ية ش

- > After entering the valid item quantity, click on submit.
- If any wrong entries are made with respect to items, the user can delete the particular item change by clicking on "delete" icon.
- Click on "OK" to delete the item from the grid.
- > "Delete successfully" message is displayed confirming that the data is deleted.

The following screen shot shows to delete an item with wrong details.

		192.168.4.119:88 sa Are you want to delete	ys:	×		
MMS Home N	laster - User Manag	gemer	C	Cancel	saction - Account	s∓ Welcome LogOut
						Akhil -
Store Indent Creat	ion					Back
Indent No*			Indent Date	*	11/21/2010	5
From Store		Mandya Store	▼ To Store*		Select	•
Description						
	Ite	emCode/Name*	Quantity*			
					Add	
· · · · · · · ·			Items Added			
Show 5 T entries	Item Name	Item Quantity	Item UOM	Item Status	Sear	Item Action
200105	RCC Pole - 9 Mtr Long- 145 Kg		no	In Stock	4.00	item Action
Showing 1 to 1 of 1 er	tries					* *
1)			Save Reset			

- After ensuring the entries made is correct click on "Save" button.
- Saved successfully" message is displayed confirming that the data is saved.
- Click on "OK" button to return to view page.

5.2 Store Invoice:

This module can be operated on by the user having Store Keeper role with the approval of Store officer.

Steps to be followed to generate the Invoice for Selected Invoice:

- ↓ Login: Store Officer(Creator) → Approver: Store Keeper
- Login to MMS with the user name and password.
- Click on Inter unit transaction module.
- Sub modules under Inter store transfer are listed.
- Click on "Store Invoice".

Following screen is displayed.

					Accounts + Welco	renidhi +
Store Invoice View						LogOu
Show 5 Tentries					Search:	
StoreIndent Date	StoreIndent No	From Store	StoreInd Completed	StoreInvoice No	Action2	Report
11/11/2016	1122	Mandya Store	YES	987	View	Generate
11/11/2016	2233	Mandya Store	YES	56	View	Generate
11/11/2016	12	Mandya Store	YES	12	View	Generate
11/11/2016	13	Mandya Store	NO		Create	Generate
19/11/2016	33	NR Mohalla Store	YES	756858	View	Generate
Showing 1 to 5 of 5 entries GenerateReport						~ •

- > The above screen shot contains the grid which contains the details of the store indent.
- If the store invoice is not created for the particular store indent, then "Action" column contain "Create" link with respect to that store indent.

- If the store invoice is already created for the particular store indent, then "Action" column contain "View" link with respect to that store indent.
- Click on "Create" button given against the particular record.

IMS Home Master+	User Management - Vendor Manage	ment - Transaction - Inter Unit Tra	nsaction - Accounts - Welcom	e LogOut
			•	
Store Indent				Back
Indent Number	13	Indent Date	11/11/2016	
From Store	Mandya Store			
Store Invoice				
Store Invoice No*		Store Invoice Date*		
Remarks*				
Items				
Show 5 T entries			Search:	
Item Code A Item Name		Item Uom Item IssuedQuantity	Item Status 🔰 Item Stock 👘	Action
200105 RCC Pole - 9 Mt Long- 145 Kg	r 1	no 0	In Stock 4.00	<u>م</u> . ه
Showing 1 to 1 of 1 entries				

- > As could be seen from the above screen shot, all the field names are self explanatory.
- > To start with enter all the details of new Store Invoice.
- In order to provide the requested items, click on "edit" icon in the grid.

Following screen is displayed to enter quantity of the items.

						Sreenidhi -
						LogOu
Store Indent						Back
Indent Number	13		Indent Date		11/11/2016	
From Store	NR Mohalla Store					
Store Invoice						
Store Invoice No*			Store Invoice Date*			
Remarks*						
Items		Edit Detail	×			
Show 5 entries Item Code Item Name	Item RequestedQu	Quantity:		antity Item St	Search: atus 0 Item	Stock Action
200105 RCC Pole - 9 Mtr	1.0000	0		In Sto	ock 4	4.00 💼 💉

- > After ensuring all the entries made is correct click on "Save" button.
- Saved successfully" message is displayed confirming that the data is saved.
- Click on "OK" button to return to view page.
- > Click on "View" it will show the fields below shown in snapshot but can't create Invoice.

MMS Home	Master - Use	r Management -	Vendor Management +	Transaction +	Inter Unit Transaction +	Accounts +	Welcome Sreenidhi -
							LogOut
Store Indent							Back
Indent Number		1122		Indent Date		11/11/2016	
From Store		Mandya Sto	ire				
Store Invoice							
Store Invoice No*		987		Store Invoice Da	te <mark>*</mark>	11/11/2016	
Remarks*		dfgdg					
Items							
Show 5 • entrie	s Item Name	Item Requ	estedQuantity I	tem Uom	Item IssuedQuantity	Search: Item Status	
	RCC Pole - 9 Mtr		3	no		In Stock	4.00

Click on "back" button to navigate back to the view page.

Following	screen	is	displayed	for	entering	the	details	Invoice	gate	pass.
Chai	llen No *				Vehicle No *					
Rece	eipient Name *				GatePass Date *					
				•	GatePass					
			Сору	right © 2015 Ide	a Infinity IT Solutions Pvt. Ltd.					

- > As could be seen from the above screen shot, all the field names are self explanatory.
- To start with enter all the details to create Invoice gate pass.
- > After ensuring the entries are made correct, and then click on "GatePass" button.
- "Invoice gate pass generated successfully" message is displayed confirming that the data is saved.
- Click on "OK" button to return to view page.

5.3 Store Invoice Pricing:

Once after Store Invoice is done then, this form is used to verify and approve the Store Invoice Pricing.

Steps to Create Store Invoice Pricing:

- Login: Pricing Assistant
- > Login to the MMS application using user name and password.
- Click on "Inter Unit Transaction" main module and click on "Store Invoice Pricing" sub module, Store Invoice Pricing page will get opened, click on Create button to open creation page

rom Store	NR I	Mohalla Store	Store Indent No	2000	
tore Invoice No	200	0	Store Invoice Da	ate 12/01,	/2017
mount	10.0	81	Store Invoice De	escription fj	
emarks					
			Items Added		Search:
					bearen
Item code	Item Name 🔹 🕴	Item UOM	Item Quantity	Item Price(Per Item)	Total Price
	Item Name O CC Pole - 9 Mtr Long- 145 Kg	Item UOM	Item Quantity	Item Price(Per Item)	Total Price

- Enter Remarks
- Click on "Approve" button to save the record.
- > "Approved Successfully" message is displayed confirming that the data is saved.
- Once the record gets approved then the same record can be viewed using "View" button but it cannot be modified and it is shown in the below screen shot.

NR Mohalla Store 2000 12/01/2017 Showing 1 to 1 of 1 entries						Search:	
Showing 1 to 1 of 1 entries	From St	ore 🔺	Store Invoice No		Store Invoice Date	¢	Action
pricing From Store NR Mohalla Store Store Indent No 2000 Store Invoice No 2000 Store Invoice Date 12/01/2017			2000		12/01/2017		View
Image: Store Invoice No NR Mohalla Store Store Indent No 2000 Store Invoice No 2000 Store Invoice Date 12/01/2017	Showing 1 to 1 of 1 e	intries					× F
NR Mohalla Store Store Indent ND 2000 Store Invoice No 2000 Store Invoice Date 12/01/2017	pricing						Back
2000 Store Invoice Date 12/01/2017	From Store		NR Mohalla Store	Store Indent No)	2000	
0 Store Invoice Description fj	itore Invoice No		2000	Store Invoice Da	ate	12/01/2017	
	Amount		0	Store Invoice De	escription	fj	
temarks fgh	lemarks		fgh				
Items Added				Items Added			
						Search:	
how 5 * entries Search: Item code A Item Name © Item UOM Item Quantity Item Price(Per Item) Tota					The D 1 - 10 - 11		Total Price

5.4 Advice of Transfer:

This module can be used fix the cost of the requested items and operated on by the user having Account officer role with the approval of Store officer.

Steps to be followed to create the Advice of Transfer:

- ▶ Login: Cash Compiler(Creator) \rightarrow Approvers: AAO \rightarrow Account Officer
- Login to MMS with the user name and password.
- Click on Inter unit transaction module.
- Sub modules under Inter store transfer are listed.
- Click on "Advice of Transfer".

Following screen is displayed.

MMS Home I	Master + User Man	gement - Vendor	Management +	Transaction +	Inter Unit Transa	action + Accou	Welcome
							Mahesh +
							LogOut
Show 5 T entries							earch:
From St		Invoice No	9	Invoice Date	÷	Action	Report
Mandya	Store	56		11/11/2016		View	GenarateReport
Mandya	Store	987		11/11/2016		Create	GenarateReport
Mandya	Store	12		11/11/2016		Create	GenarateReport
NR Mohali	a Store	756858		19/11/2016		Create	GenarateReport
Showing 1 to 4 of 4 e	ntries						- F
GenerateReport							

- The above screen shot contains the grid which contains the details of the store invoice which are already created.
- If the advice of transfer is not created for the particular store invoice, then "Action" column contain "Create" link with respect to that store invoice.
- If the advice of transfer is already created for the particular store invoice, then "Action" column contain "View" link with respect to that store invoice.
- Click on "Create" button given against the particular record.

From Store	Mandya Store		Indent No	1122	
nvoice No	987		Invoice Date	11/11/2016	
Amount	22.5		Invoice Desc	dfgdg	
Advice Transfer No *			Description on Approve *		
Show 5 • entries	Item Name	Items A	Added Item Quantity	Search: Item Price	Price
	Pole - 9 Mtr Long- 145 Kg	no	3	7.5000	22.50000000
Showing 1 to 1 of 1 entries		_	_		~ ►
		Appr	ove		

- > As could be seen from the above screen shot, all the field names are self explanatory.
- > To start with enter all the details of new advice of transfer.
- > After ensuring the entries made is correct click on "Approve" button.
- Saved successfully" message is displayed confirming that the data is saved.
- Click on "OK" button to return to view page.
- Click on "View" it will show the fields below shown in snapshot but can't create Advice of Transfer.
- Click on "back" button to navigate back to the view page.

5.5 Receipt of Voucher:

This module receives the issued items from the opposite store, verify the provided items and can be operated on by the user having Store Keeper role.

Steps to be followed to create the Receipt of Voucher:

- Login to MMS with the user name and password.
- Click on Inter unit transaction module.
- Sub modules under Inter store Transaction are listed.
- Click on "Receipt of Voucher".

Following screen is displayed.

MMS Home Mast	er∗ User I	/lanagement -	Vendor Management -	Transaction -	Inter Unit Transaction +	Accounts +	Welcome LogOut
Reciept Voucher							
Show 5 T entries						Search:	
From Store	RV No	RV Date	Invoice No	Invoice Date	Indent No	Action 0	Report
NR Mohalla Store			56	11/11/2016	2233	Create	GenarateReport
NR Mohalla Store			987	11/11/2016	1122	Create	GenarateReport
NR Mohalla Store			12	11/11/2016	12	Create	GenarateReport
Mandya Store			756858	19/11/2016	33	Create	GenarateReport
From Store Showing 1 to 4 of 4 entries GenerateReport	RV No	RV Date	Invoice No	Invoice Date	Indent No	Action	Report

- The above screen shot contains the grid which contains the details of the invoice for which advice of transfer is done.
- If the receipt of voucher is not created for the particular store invoice, then "Action" column contain "Create" link with respect to that store invoice.
- If the receipt of voucher is already created for the particular store invoice, then "Action" column contain "View" link with respect to that store invoice.
- Click on "Create" link given against the particular record.

/IMS Home Master∓	User Management - Vendor M	anagement - Transaction -	Inter Unit Transaction	Accounts - Welcome	LogOut
Reciept Voucher					Back
StoreInvoice No	56	StoreInvoice Da	te	11/11/2016	
StoreIndent No	2233	From Date		NR Mohalla Store	
RecieptVoucher No*		RecieptVoucher	Date*		
RecieptVoucher Desc*					
		Items Added			
Show 5 • entries				Search:	
Item code 🔺	Item Name 0	Item Quantity	Item UOM	Item Action	
200106	RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	3	no		
Item code	Item Name	Item Quantity	Item UOM	Item Action	

- > As could be seen from the above screen shot, all the field names are self explanatory.
- > To start with enter all the details of new Receipt of Voucher.
- In order to enter the quantity of the items issued, click on "edit" icon in the grid.

Following screen is displayed to enter quantity of the items issued from the opposite store.

MMS Home Master+ U	ser Management - Vene	dor Management + Transaction +	Inter Unit Transaction -	Accounts - Welcome
Reciept Voucher				
				E
StoreInvoice No	56	Edit Detail	×	11/11/2016
StoreIndent No	2233	Quantity:		NR Mohalla Store
RecieptVoucher No*	1213	3		21/11/2016
RecieptVoucher Desc*	asddsdasdd	Submi	t j	
		Items Added		
Show 5 Tentries				Search:
Item code	Item Name	Item Quantity	Item UOM	Item Action
200106 RC	C Pole - 9 Mtr Long- 150 Kg WL Sq Section	3	no	ø
Item code	Item Name	Item Quantity	Item UOM	Item Action

- > After ensuring all the entries made is correct click on "Save" button.
- "Saved successfully" message is displayed confirming that the data is saved.
- Click on "OK" button to return to view page.
- Click on "View" it will show the fields below shown in snapshot but can't create receipt of Voucher.

IMS Home Master-	User Management +	Vendor Management +	Transaction - Inter Unit Tra	nsaction - Accounts - Welcome LogO
				Akhil -
Reciept Voucher				
				Back
StoreInvoice No	56		StoreInvoice Date	11/11/2016
StoreIndent No	2233		From Date	NR Mohalla Store
RecieptVoucher No*	1213		RecieptVoucher Date*	21/11/2016
RecieptVoucher Desc*	asddsdasdd			
		Items	Added	
Show 5 T entries				Search:
Item code	A Item	Name 🕴	Item Quantity	Item UOM
200106		Long- 150 Kg WL Sq ction	3	no
Item code	Team	Name	Item Quantity	Item UOM

Click on "back" button to navigate back to the view page.

5.6 Receipt of Voucher Pricing:

Once after Receipt of Voucher is done then, this form is used to verify and approve the Receipt of Voucher Pricing

Steps to Create Receipt of Voucher Pricing:

- Login: Pricing Assistant
- Login to the MMS application using user name and password.
- Click on "Inter Unit Transaction" main module and click on "Receipt of Voucher Pricing" sub module, Receipt of Voucher Pricing page will get opened, click on Create button to open creation page

oreInvoice	No		2000			From Store		Chamarajanag	iara Store
oreIndent I	No		2000			RecieptVoucher Da	ate	12/01/2017	
cieptVouc	ner No		2000						
marks									
nt Store A	mount		6.05			Recieved Store Am	ount	6.036263	
ow 5 🔻	entries				Items A	dded		Search:	
Item 🗼 code	Item Name 🔹	Recieved Quantity	Sent Quantity	Item UOM	Sent Store Price	Recieved Store Price	Recieved Store TotalPrice	Sent Store TotalPrice	Item Difference Amount
	RCC Pole - 9 Mtr Long-	1.00	1.00	No	6.05	6.04	6.04	6.05	0.013737

- > Enter Remarks
- Click on "Approve" button to save the record.
- > "Approved Successfully" message is displayed confirming that the data is saved.
- Once the record gets approved then the same record can be viewed using "View" button but it cannot be modified and it is shown in the below screen shot.

Show 5 🔻 entries					Search:	
From Store 🔺	RV No	RV Date	Store Invoice No 🔅	Store Invoice Date	Store Indent No	Action
Chamarajanagara Store	2000	12/01/2017	2000	12/01/2017	2000	View
Showing 1 to 1 of 1 entrie	ŝ					-

5.7 Acceptance:

This module can be operated on by the user having Account Officer Role to approve by cross checking the requested items and the issued items.

Steps to be followed to create the Acceptance:

- Login: Cash Compiler(Creator)→Approvers: AAO→Account Officer
- Login to MMS with the user name and password.
- Click on Inter unit Transaction module.
- Sub modules under Inter unit Transaction are listed.
- Click on "Acceptance".

Following screen is displayed listing all the store invoice's for which the receipt of voucher is done.

MMS Home Mas	ter∓ User N	lanagement -	Vendor Management -	Transaction -	Inter Unit Transaction +	Accounts - Welco	ome ahesh -
							LogOut
Acceptence							
Show 5 T entries						Search:	
From Store	RV No	RV Date	Invoice No	Invoice Date		Action	Report
NR Mohalla Store	1122	17/11/2016	987	11/11/2016		Create	Report
NR Mohalla Store	1213	21/11/2016	56	11/11/2016	2233	Create	Report
Showing 1 to 2 of 2 entrie	25						
GenerateReport							

- The above screen shot contains the grid which contains the details of the invoice for which receipt of voucher is done.
- If the acceptance is not created for the particular store invoice, then "Action" column contain "Create" link with respect to that store invoice.
- If the acceptance is already created for the particular store invoice, then "Action" column contain "View" link with respect to that store invoice.
- Click on "Create" to create acceptance.

StoreInvoice	e No		987		From Store		NR Moha	lla Store
StoreIndent	No		1122		RecieptVouch	ner Date	17/11/20	16
RecieptVou	cher No		1122		Acceptence N	lumber*		
Decription of	of Approve*							
FromStore /	Amount		24		ToStore Amo	unt	30	
					Items Added			
Show 5 T	entries						Sea	arch:
Item _	Item Name	Item Quantity	Item UOM	Fromstore Price	ToStore Price	ToStore TotalPrice	Fromstore TotalPrice	Item Difference Amount
200105	RCC Pole - 9 Mtr Long- 145 Kg	3	no	7.5000	10.000000000000000000000000000000000000	30.000000000	24	6.000000000
Showing 1 t	o 1 of 1 entries							*
					Save			

- > As could be seen from the above screen shot, all the field names are self explanatory.
- To start with enter the details of new Acceptance.
- After ensuring all the entries made is correct click on "Save" button.
- "Saved successfully" message is displayed confirming that the data is saved.
- Click on "OK" button to return to view page.
- Click on "View" it will show the fields below shown in snapshot but can't create acceptance.

StoreInvoice No	0		987		From S	tore	NR Mo	halla Store
StoreIndent No	, ,		1122		Reciept	Voucher Date	17/11/.	2016
RecieptVoucher	r No		1122		Accept	ence Number*	11	
Decription of A	pprove*		SGDFG					
FromStore Amount			24		ToStore	Amount	0	
					Items Added			
Show 5 • en	ntries							Search:
Item 🔺	Item Name	Item Quantity	Item UOM	Fromstore Price	ToStore Price	ToStore TotalPrice	Fromstore TotalPrice	Item Difference Amount
200105	RCC Pole - 9 Mtr Long- 145 Kg	3	no	7.5000		0	24	24
Showing 1 to 1	of 1 entries							- 1

6 Reports

6.1 Transaction Ledger:

Once after a complete transaction that is after Invoice and Invoice Accounting respectively then, this form is used to track the details of the Items for the particular selected store.

Steps for Transaction Ledger:

- ↓ Login: Section Officer
- > Login to the MMS application using user name and password.
- Click on "Reports" main module and click on "Transaction Ledger" sub module, Transaction Ledger page will get opened
- Select required store from the Store drop down list and click on Load button then all the item details got transacted in that particular store will get displayed as shown below

ore *	NF	t Mohalla Store	*						
em/Group		Select *		Item	Category	Select		•	
em/Group C	ode-Name			Esser	ntial Line Material	Select		*	
				Load Reset					
now 5 *	entries						Search		
Item Code	Item Name 🔹	Opening Balance	Min Stock Capacity	Max Stock Capacity	Reorder Level	Ledger Folio Number	Numerical Ledger	Account Ledger	
200105	RCC Pole - 9 Mtr Long- 145 Kg	476.00	125.00	500.00	300.00	P-180	-		
200106	RCC Pole - 9 Mtr Long- 150 Kg WL Sq Section	498.00	10.00	50.00	10.00	P-180(A)			
200103	RCC Pole - 8 Mtr Long- 115 Kg	520.00	125.00	500.00	125.00	P-175	-8-		
200003	PCC Pole - 8 Mtr Long- 140 Kg WL	500.00	0.00	0.00	0.00				
200004	PSC Pole - 8 Mtr Long- 200 Kg WL	500.00				P-178	-		

- In order to track the details for the particular item then select/enter particular item/group details using Item/Group, Item Category and Item/Group Code-Name fields
- Essential Line Material: If the particular selected item/group is very essential then select this field as "Yes" or select as "No" as shown below

Store * Item/Group Item/Group Code- Name		Chamarajan	agara Store	•					
		Items •			Item Cate	gory	Line Supports	*	
		Enter Item C	Enter Item Code/Item Name			ine Material	Yes		•
					Load Reset				
Show 5 *	entries							Search:	
Item Code	Item	Name 🔹	Opening Balance	Min Stock Capacity	Max Stock Capacity	Reorder Level	Ledger Folio Number	Numerical Ledger	Account Ledger
200610	I Beam (MS	pole made of) section size 19.5 Kg/ mtr	500.00	0.00	0.00	0.00			-
200621	I Beam (MS	pole made of section size 25.9 Kg/mtr	500.00	0.00	0.00	0.00			
200514	released M Tubular po clamp fish j	e made of S Rail pole or le along with plate- bolts & uts	500.00	0.00	0.00	0.00			•
200010	working Lo	g PSC pole of ad 365 Kg for te poles only	500.00	0.00	0.00	0.00		-8-	
200107		9.5 Mtr Long- for 33kV Lines	500.00	0.00	0.00	0.00		-	

Precondition: Invoice should have been done; On clicking Numerical Ledger grid column view button(Eye Image) then particular view page will get opened along with all the details of the transacted item based on transaction date as shown below

rom Date	01/01/2017		To Date		/01/2017		
lax Stock apacity:	500.00				Min Stock Capacity:	125.00	
tem Code:	200105	200105 Item Name:			RCC Pole - 9 Mtr Long- 145 Kg		
		1/2017			Courte [
		1/2017 ReceiptVoucher Number	Quantity	WorkOrder Number	Search: Invoice/StoreInvoice Number	Quantity	Bin
how 5 • entr	es Purchase/Work	ReceiptVoucher	Quantity		Invoice/StoreInvoice	Quantity 10.00	Bin 488.00
bow 5 • entr	es Purchase/Work	ReceiptVoucher		Number	Invoice/StoreInvoice Number		
06/01/2017	es Purchase/Work Order Number	ReceiptVoucher Number	0.00	Number	Invoice/StoreInvoice Number 443	10.00	488.00

- Generate Report: On clicking Generate Report then Stock Details in Store report will get generated
- Precondition: Invoice Accounting should have been done; On clicking Account Ledger grid column view button(Eye Image) then particular view page will get opened along with all the details of the transacted item based on transaction date as shown below

View												
From date		01/01/2017			To date	Search	31/01/2017					
Max Stock Capacity: Item Code:		500.00					Min Stock Capacity:			125.0		
		200105 Item Name:		Name:	RCC Pole - 9		- 9 Mtr Long- 145 Kg			Ledge No:	r Folio	P-180
Opening Balanc	e:	498 on 06/01/2017					Opening Balance Amount(Rs.):		4998.72			
Show 5 🔹 entr	ries									Search:		
Date	Purchase/Work Order Number	ReceiptVoucher Number	Quantity	Price	Amount	WorkOrder Number	Invoice/StoreInvoice Number	Quantity	Price	Amount	Bin	Balance
06/01/2017			0.00	0.00	0.00	4443	443	10.00	10.04	100.38	488.00	4898.34
06/01/2017	4443	443	10.00				4443	0.00	0.00	0.00	498.00	
09/01/2017			0.00	0.00	0.00	455454	5454545	22.00			476.00	
Showing 1 to 3 a	of 3 entries											1
GenerateRepor	t											Clos
		200004 PSC Pole - 8 Mtr Long- 200 Kg WL	500.00				P-178	•				
										E State		

- From Date and To Date fields are provided to search for the particular transaction details based on the given date
- Senerate Report: On clicking Generate Report then Pricing Ledger report will get generated